



County Hall  
Cardiff  
CF10 4UW  
Tel: (029) 2087 2000

Neuadd y Sir  
Caerdydd  
CF10 4UW  
Ffôn: (029) 2087 2000

## AGENDA

Committee	LICENSING SUB COMMITTEE
Date and Time of Meeting	FRIDAY, 23 AUGUST 2019, 10.00 AM
Venue	ROOM I AND J, CITY HALL - CITY HALL
Membership	Councillor Mackie (Chair) Councillors Asghar Ali and Wood

### 1 Declarations of Interest

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

### 2 Application for the Grant of a Premises Licence - Wales Millennium Centre (Pages 3 - 56)

### 3 Application for the Grant of a Premises Licence - Brew Monster, High Street (Pages 57 - 84)

### 4 Urgent Items (if any)

**Davina Fiore**

**Director Governance & Legal Services**

Date: Monday, 19 August 2019

Contact: Graham Porter,

02920 873401, [g.porter@cardiff.gov.uk](mailto:g.porter@cardiff.gov.uk)

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**CARDIFF COUNCIL  
CYNGOR CAERDYDD**

**Agenda Item CO.**

**LICENSING SUB-COMMITTEE: 23 August 2019**

**Report of the Head of Regulatory Services**

**Application for Premises Licence - Grant**

**Application No: 037670**

**Name of Premises: Wales Millennium Centre, Bute Place, Cardiff, CF10 5AL**

**Ward: Butetown**

**1. Application**

1.1 An application for the Grant of a Premises Licence has been received from Wales Millennium Centre in respect of the Wales Millennium Centre, Bute Place, Cardiff, CF10 5AL.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

- (i) The sale by retail of alcohol for consumption on and off the premises
- (ii) The provision of regulated entertainment in the form of plays (indoors), films (indoors and outdoors), live music (indoors and outdoors), recorded music (indoors and outdoors), performances of dance (indoors and outdoors) and anything of a similar description (indoors and outdoors)
- (iii) The provision of late night refreshment (indoors and outdoors)

(2) Description of Premises (as stated by applicant):

“Wales Millennium Centre is the National Performing Arts Centre for Wales. We operate predominately theatres, but also house resident organisations and several retail outlets. We have bars, cafes, a restaurant, outdoor space and balconies. The proposed licensed areas are our Donald Gordon Theatre (DGT), the rehearsal rooms, function rooms, the Weston Studio, all our owned and operated bars, our cafes, restaurant and outdoor space, and our public spaces including the foyers and stairwells. The Wales Millennium Centre employs a security department (Licensing Objective 1 &2). All our licensable activities will be contained within our building perimeter and will not impede onto public land.”

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non standard timings:

Monday to Sunday: 07:00 to 03:00 hours

- (4) To provide licensable activities during the following hours:
- a) The sale by retail of alcohol for consumption on and off the premises:  
Monday to Sunday: 09:00 to 02:00 hours
- The supply of alcohol for consumption outdoors will cease at 00:00
- b) The provision of regulated entertainment as follows:
- Plays (indoors): Monday to Sunday 09:00 to 02:00
- Films (indoors): Monday to Sunday 09:00 to 02:00  
Films (outdoors): Monday to Sunday 09:00 to 22:00
- Live Music (indoors): Monday to Sunday 07:00 to 02:00  
Live Music (outdoors): Monday to Sunday 07:00 to 22:00
- Recorded Music (indoors): Monday to Sunday 07:00 to 02:00  
Recorded Music (outdoors): Monday to Sunday 07:00 to 00:00
- Performance of Dance (indoors): Monday to Sunday 09:00 to 02:00  
Performance of Dance (outdoors): Monday to Sunday 09:00 to 22:00
- Anything of a similar description (indoors): Monday to Sunday 09:00 to 02:00  
Anything of a similar description (outdoors): Monday to Sunday 09:00 to 00:00
- c) The provision of late night refreshment:  
Monday to Sunday: 23:00 to 02:00 hours (indoors)  
Monday to Sunday: 23:00 to 00:00 hours (outdoors)

1.3 A site plan of the premises can be found in ***Appendix A***.

## **Promotion of Licensing Objectives.**

2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in ***Appendix B***.

## **Relevant Representations**

3.1 A representation has been received from South Wales Police in respect of this application. A copy of the Police representation can be found in ***Appendix C***.

3.2 A representation has been received from Cardiff Council's Pollution team in respect of this application. A copy of this representation can be found in ***Appendix D***.



- 3.2 A number of representations have been received from other persons and these can be found in *Appendix E*.

**4. Legal Considerations.**

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives which are:

Prevention of crime and disorder  
Public Safety  
Prevention of Public Nuisance  
Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

- 4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

**5. Issues for Discussion.**

- 5.1 The application should be determined and the appropriateness of any conditions on the licence needs to be discussed.

**Dave Holland**  
**Regulatory Services**

**8 August 2019**

# APPENDIX A



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CHIEF EXECUTIVE

Neuadd y Sir, Glanfa'r Iwerydd  
CAERDYDD CF10 4UW  
Tel: 029 20872088

County Hall, Atlantic Wharf  
CARDIFF CF10 4UW  
Tel: 029 20872087

**Cyngor Caerdydd**

**Cardiff Council**



**Title**

Scale: 1:3000

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rev	Description	Rev'd	Chk'd Date

STATUS: INFORMATION

**AVAILABILITY NUMBER KEY:**

<b>WIP</b>	<b>DOCUMENTATION - SIGN OFF</b>
D - Work in Progress*	A - Fit for construction
<b>SHARED</b>	B - Fit for construction, with comments
F - Fit for co-ordination**	
I - Fit for information	<b>ARCHIVE</b>
R - Fit for internal review and comment	AB - As Built
F - Fit for construction approval	FC - Final Construction
<b>DOCUMENTATION</b>	* For Internal pre-issue usage only.
I - Fit for costing	** For model file usage only.
T - Fit for tender	
C - Fit for contractor design	
F - Fit for manufacturer/procurement	



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Cardiff CF14 3PN	London EC1N 8BA
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PROJECT TITLE :  
VMC - External Patio  
Wales Millennium Centre, Cardiff Bay

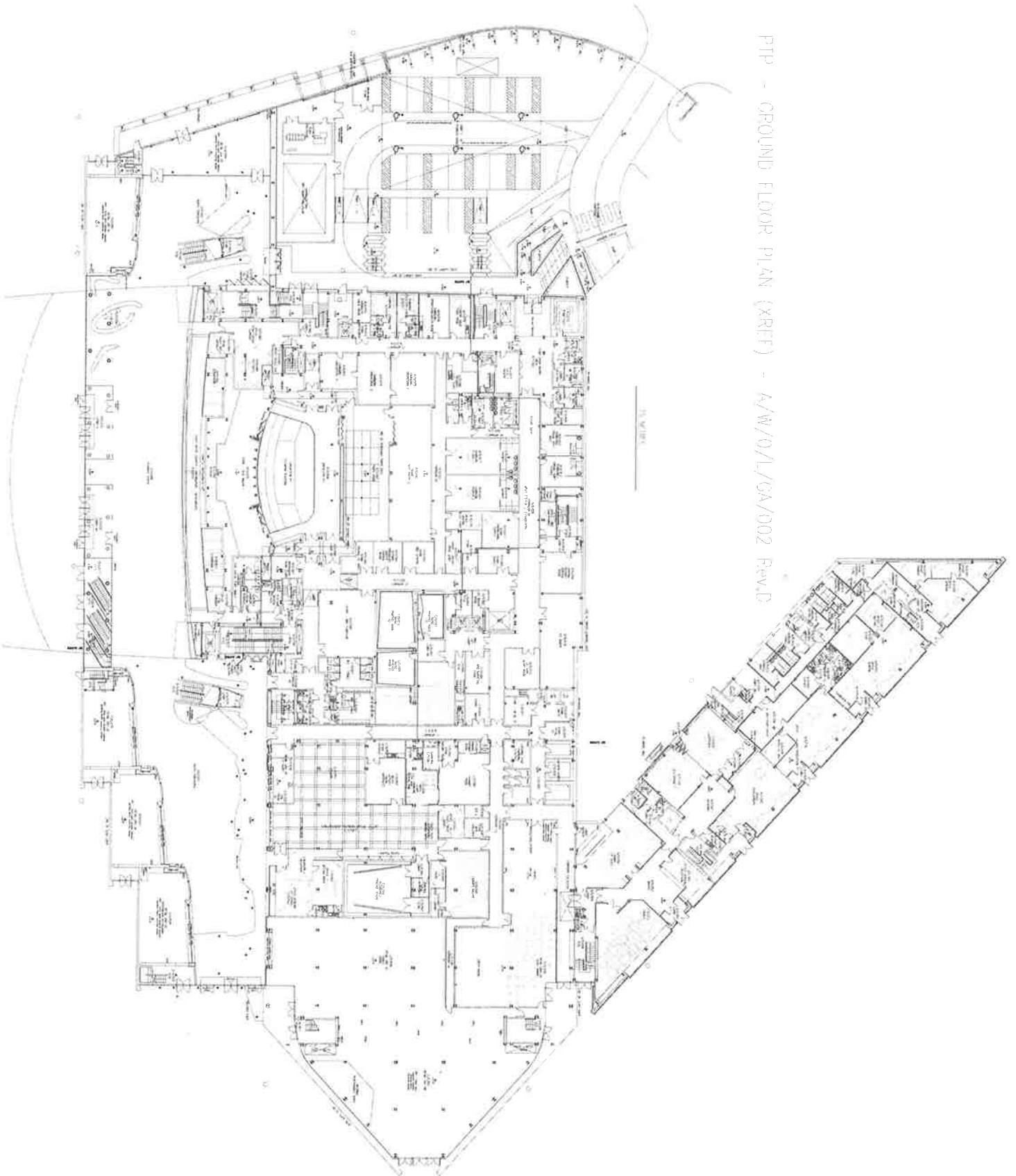
DRAWING TITLE :  
VMC Licensing

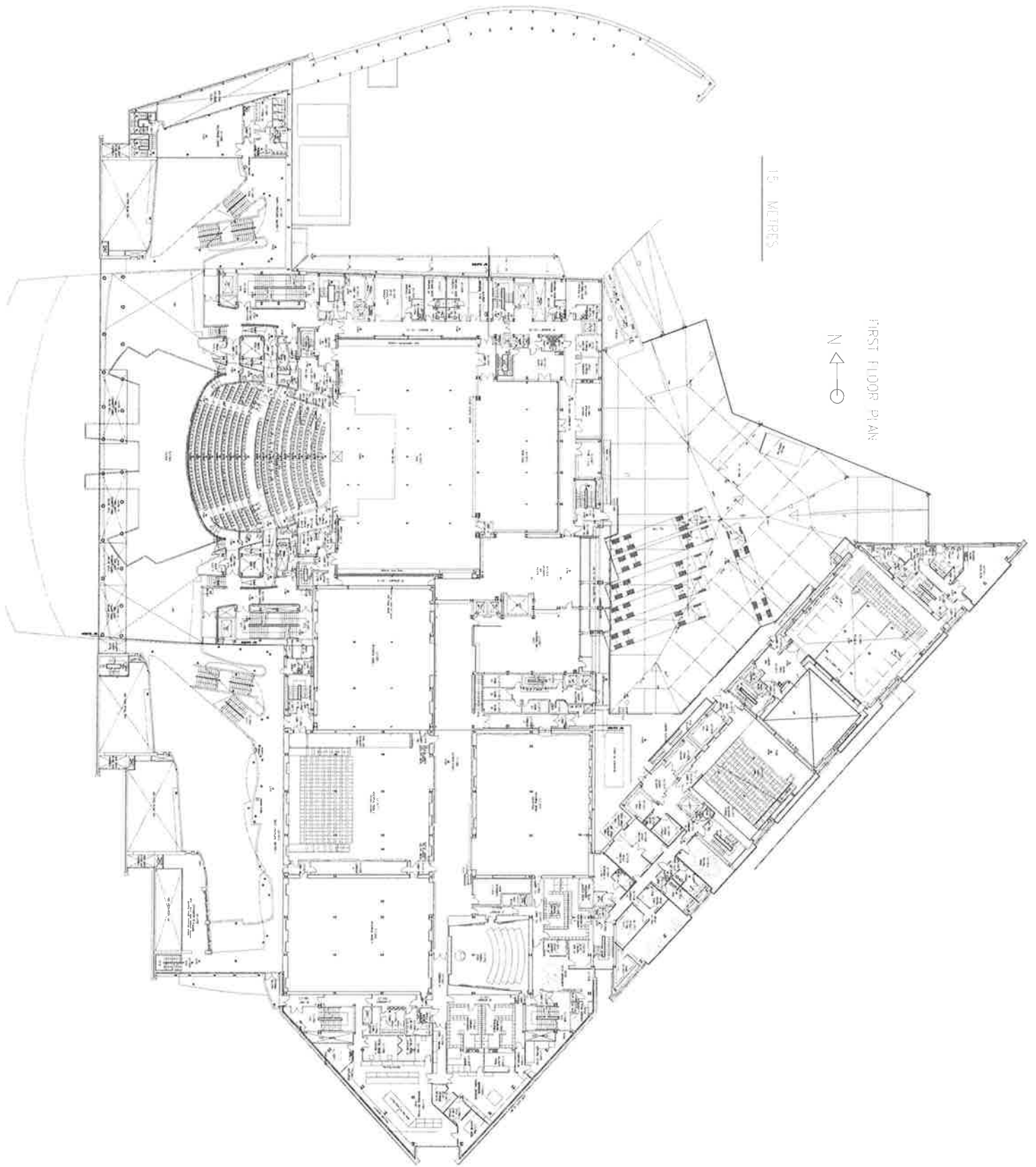
DRAWN BY: YM CHECKED BY: CB APPROVED BY: CB  
DB NO: 0349 SCALE: 1 : 500 @ A2

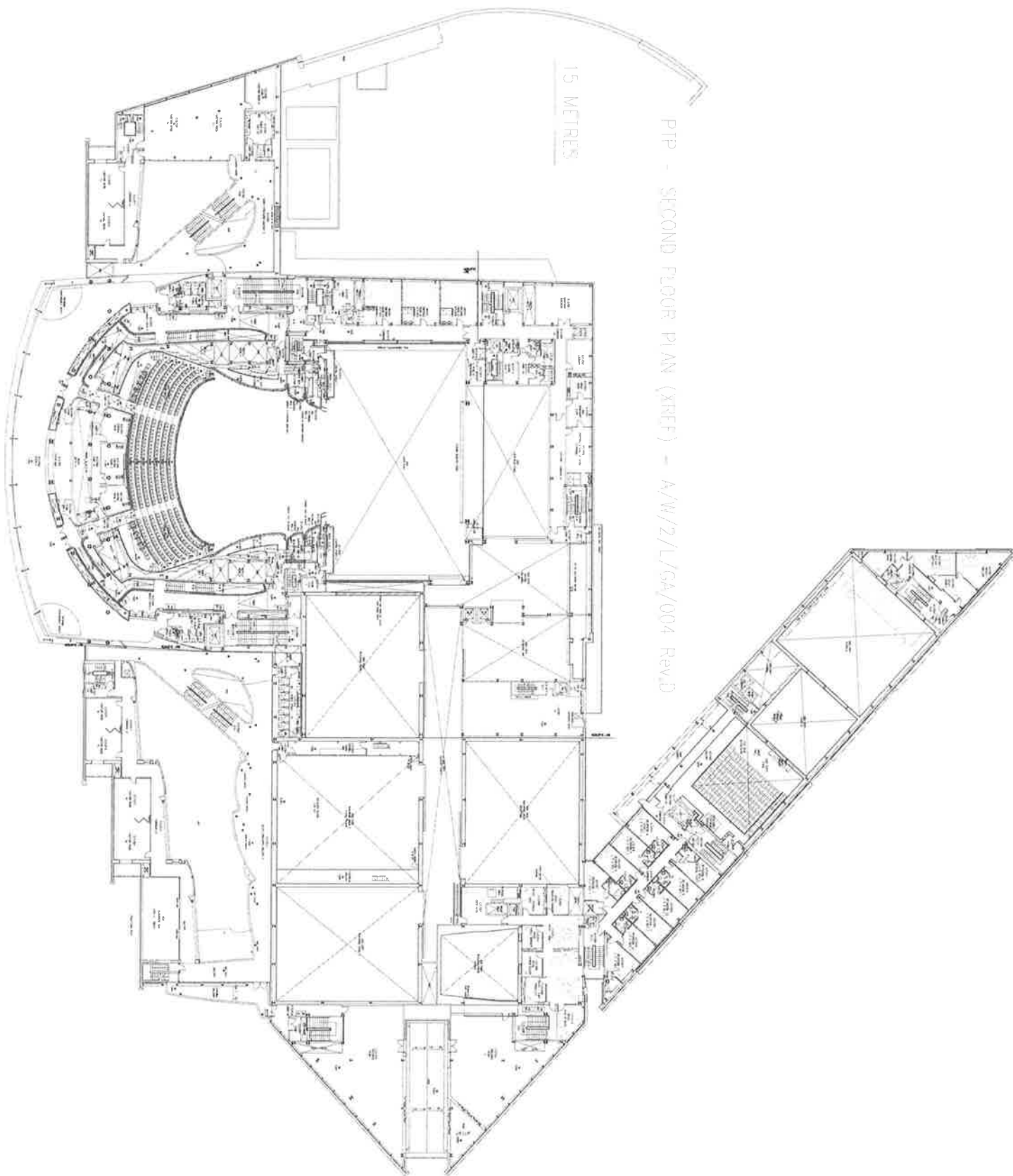
SUITABILITY :				S2		
DATE : 08/02/19			REVISION:			
PROJECT	ORIGIN.	VOLUME	LEVEL	TYPE	DISCIP.	NUMBER
0349	RIO	00	00	DR	A	01003

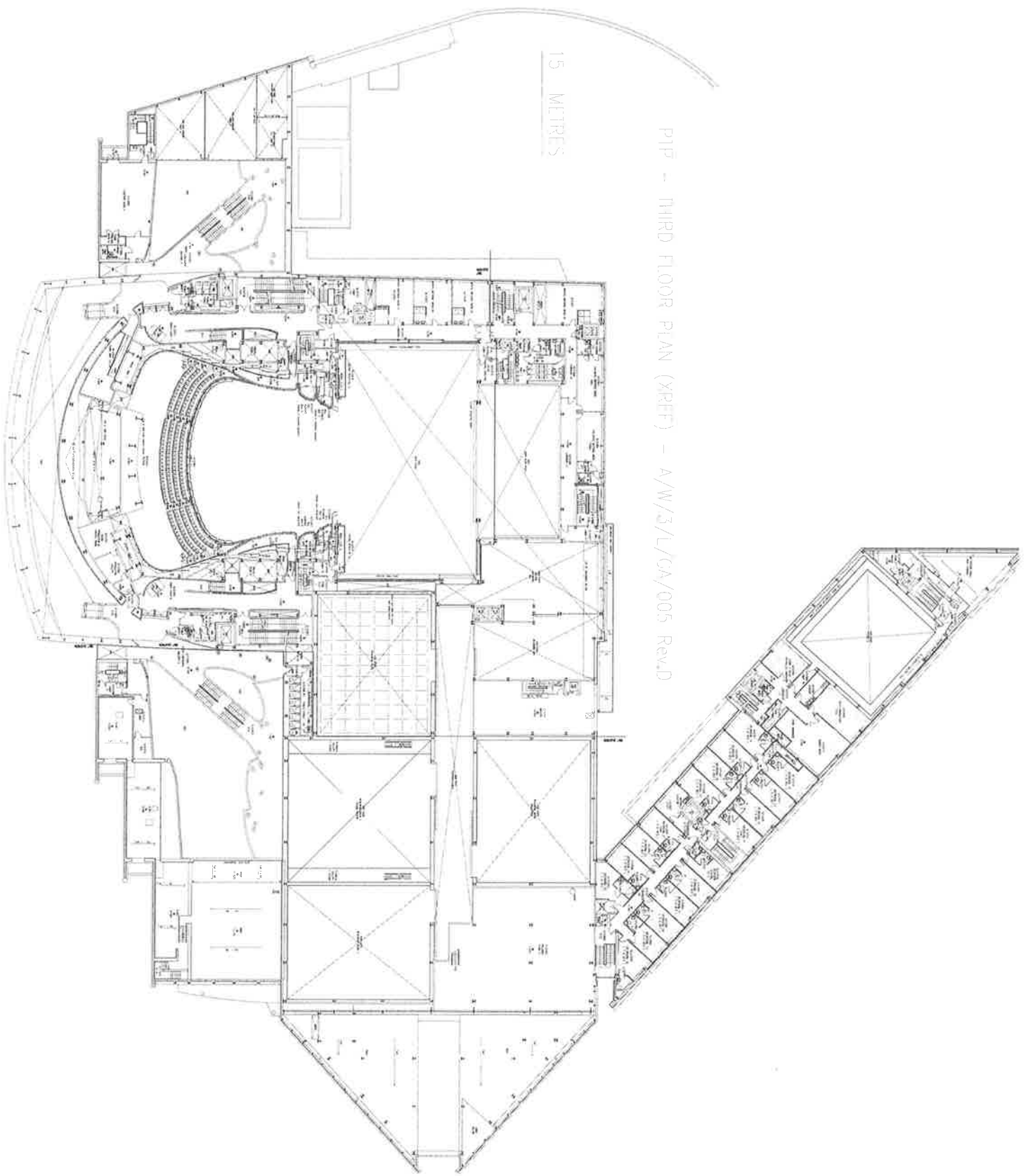


PTP - GROUND FLOOR PLAN (XREF) - A/W/O/L/GA/002 Rev.D

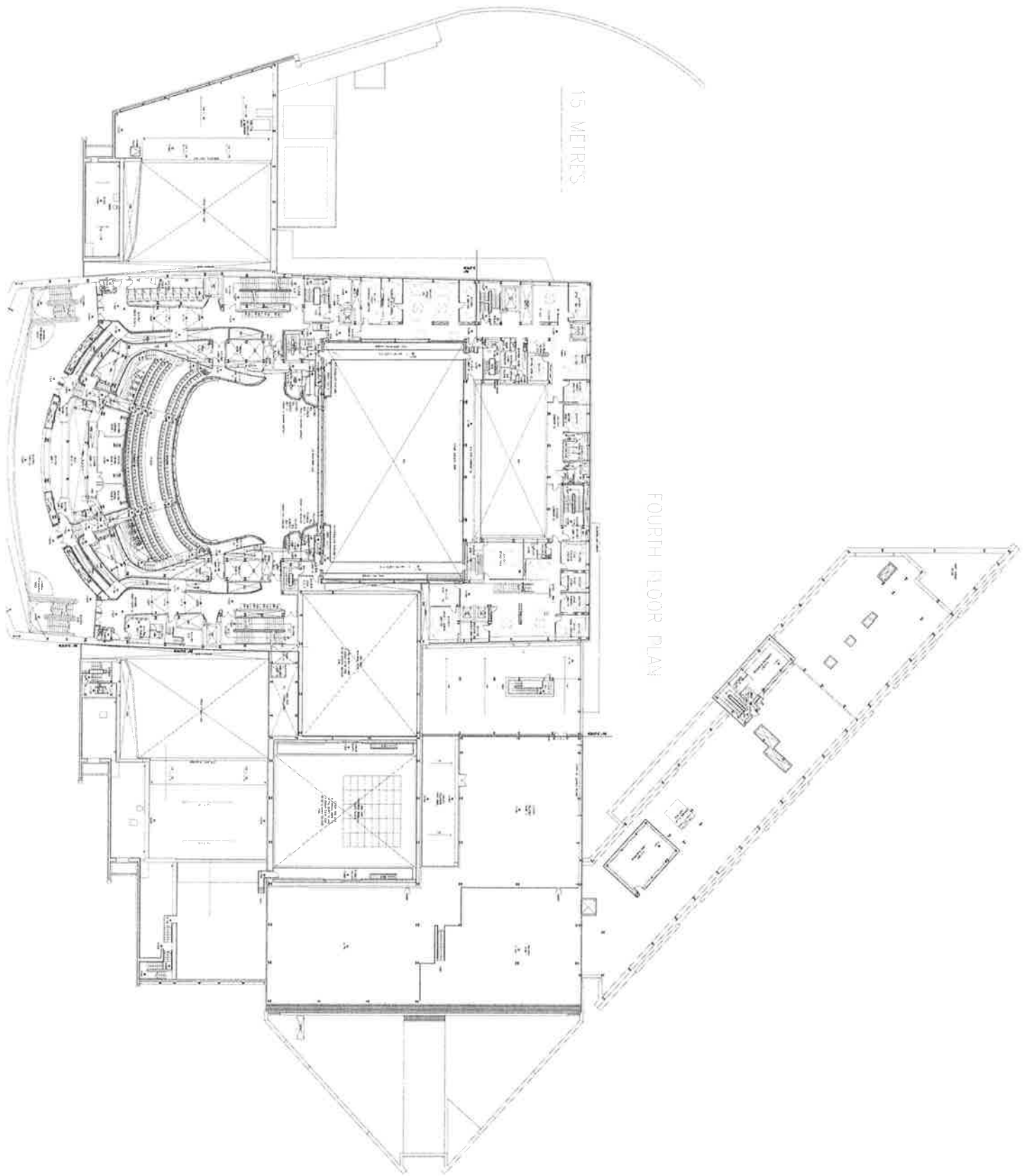


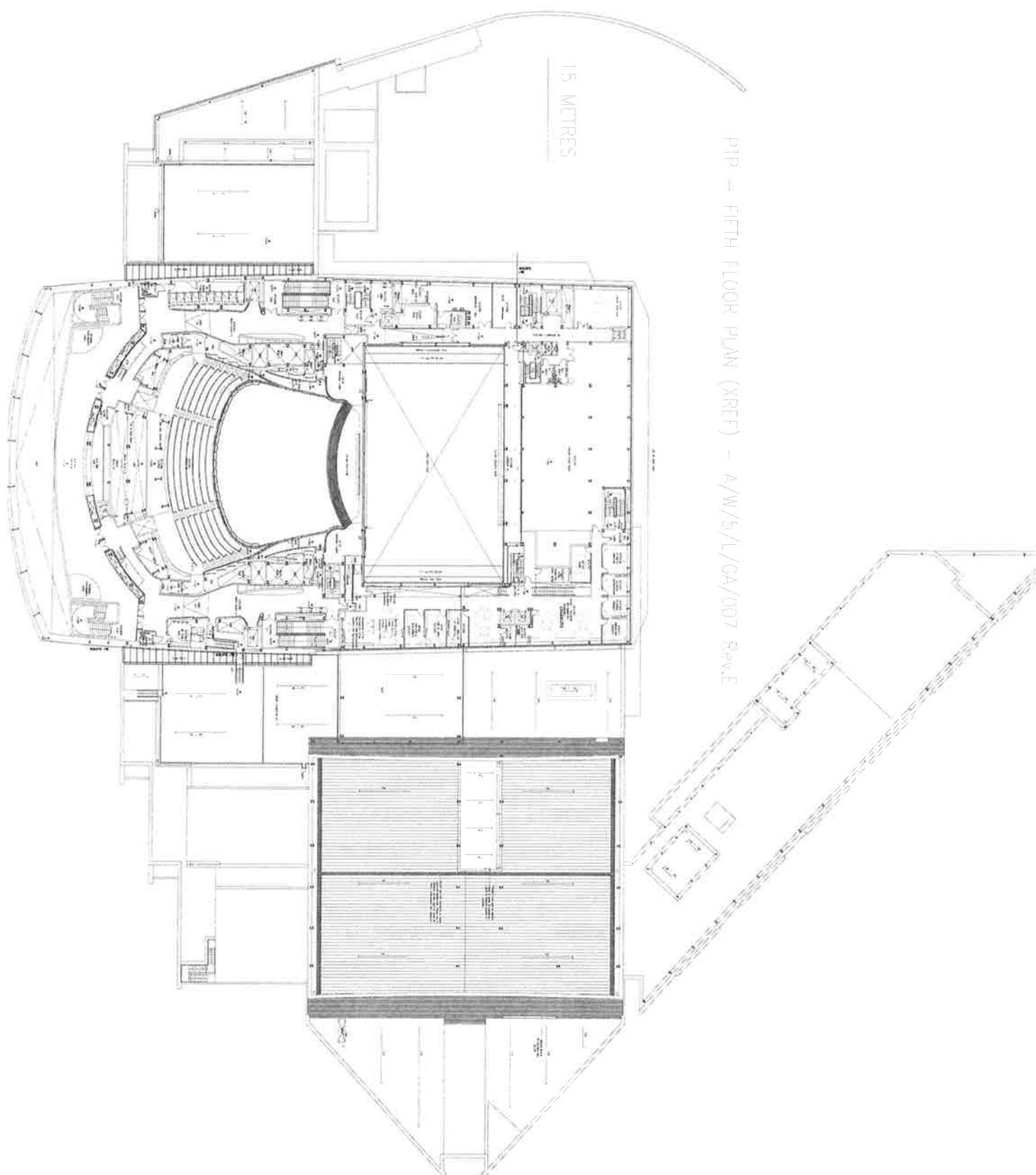


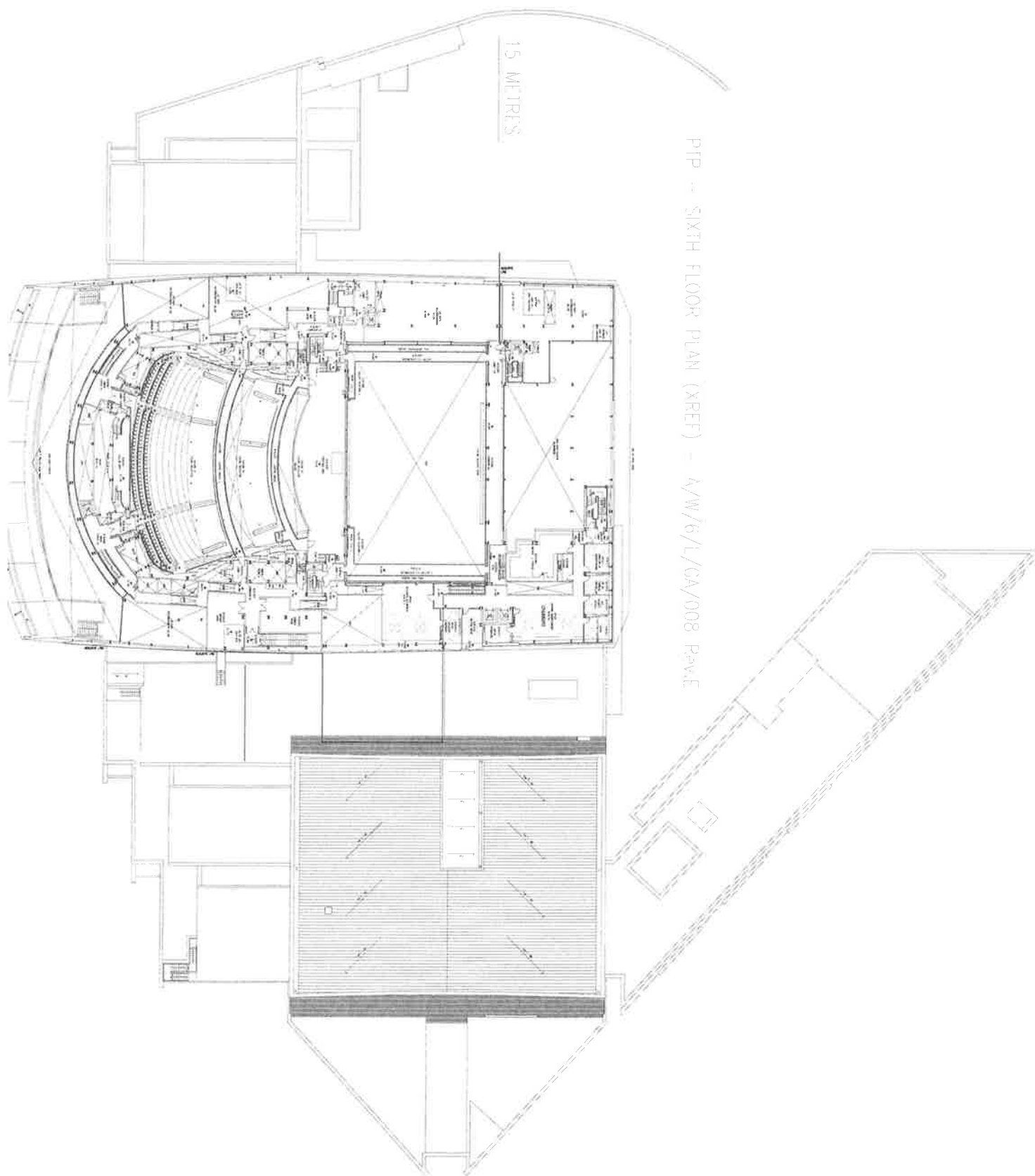




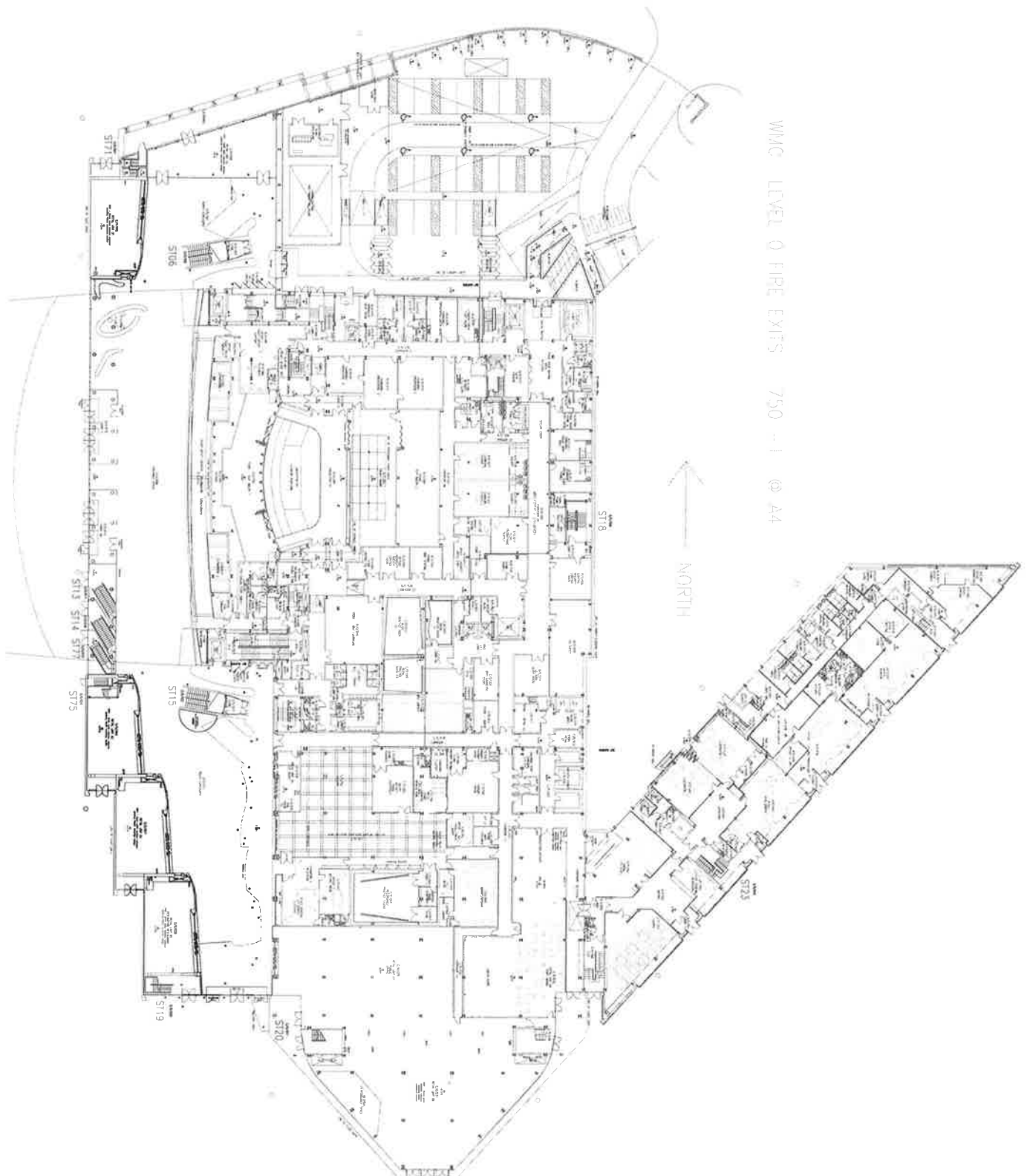








WMC LEVEL 0 FIRE EXITS 750 --1 @ A4



# APPENDIX B

## M

Describe the steps you intend to take to promote the four licensing objectives:

### **a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

We have a fully trained security department operating 24 hours, 7 days a week.  
We have an in-house health and safety team.  
We have 8 members of staff holding personal licenses, 2 members of staff awaiting cards (gone through the application process and another 8 members of staff due to attend a personal licence course in June 2019  
We are a family venue encouraging family recreation and leisure activities  
We have a fully trained staff; including challenge 25

### **b) The prevention of crime and disorder**

Our premises are fully covered by CCTV  
We have a 24 hour, 7 days a week security team on the premises  
We actively monitor all areas of the premises  
We have positive relationships with the local Police and Local Authority (Cardiff City Council)

### **c) Public safety**

We endorse Challenge 25  
We ensure all our hospitality staff are trained on safe alcohol provision  
Our security teams utilise crowd counting mechanisms  
Our Health and Safety team regularly audit our systems and ensure compliance  
Our events are largely ticketed

### **d) The prevention of public nuisance**

Our security teams monitor the premises 24 hours a day, 7 days a week  
We have a business partnership with a local taxi company  
Our premise operating hours are longer than our licensed hours to ensure the safe and diluted exit of guests  
We intend to close our outdoor spaces earlier than our indoor to limit any risk of noise or nuisance  
We have full CCTV coverage of the premises

### **e) The protection of children from harm**

We strictly abide by Challenge 25  
We offer safeguarding training and have strict safeguarding policies  
We offer non-alcoholic drinks on our menus  
We are a family venue and view the provision of alcohol as secondary to our primary function

# APPENDIX C

**From:** Rob.Gunstone@south-wales.pnn.police.uk  
**To:** [Licensing \(Licensing Regulatory\) / Trwyddedu \(Rheoleiddio Trwyddedu\); m](#)  
[Jon.Marchant@south-wales.pnn.police.uk](#)  
**Subject:** New Premises Licence application- The Millennium Centre  
**Date:** 02 August 2019 16:14:01  
**Attachments:** [image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image003.png](#)  
[Headed paper Millenium Centre.pdf](#)  
[Millenium Centre Plan ref 1003 08022019.pdf](#)  
[Headed Paper The Millenium Centre.doc](#)

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To whom it may concern,

Please find attached representations made by South Wales Police in respect of the application for a new premises licence at The Millennium Centre, Bute Place, Cardiff.

At this time South Wales Police object to the granting of the application. However, should the applicant confirm their agreement with the representations made, then South Wales Police will withdraw their objections to the granting of the application.

I enclose a copy of plan reference 1003 dated 08/02/2019 to which reference is made in the representations.

Your sincerely,

Rob Gunstone.



**Rob Gunstone**

**Cwnstabl yr Heddlu 3487 / Police Constble 3487 .  
Adran Drwyddedu / Licensing Department**

**Heddlu De Cymru / South Wales Police  
URS y Dwyrain / Eastern BCU  
Gorsaf yr Heddlu Bae Caerdydd / Cardiff Bay Police Station  
Stryd James / James Street  
Bae Caerdydd / Cardiff Bay  
CF10 5EW**

**☎: 02920 634 159 | Ext: 34504 | Mobile: 07584 004**





SWYDDOGOL – OFFICIAL

Police Licensing Department  
Cardiff Bay Police station.  
James Street,  
Cardiff.  
CF10 5EW.

2<sup>nd</sup> August 2019

Mr Marc Simcox.  
The Millennium Centre.  
Bute Place  
Cardiff  
CF10 5AL.

**APPLICATION FOR A NEW PREMISES LICENCE. LICENSING ACT 2003.  
WALES MILLENNIUM CENTRE, BUTE STREET, CARDIFF, CF10 5AL**

To whom it may concern,

I have caused enquiries to be made into this application. The application seeks to consolidate the existing licences, specifically CCCP/00779 relating to Ffresh located at units 7&8 at the premises, CCCP/00957 relating to the Millennium Centre { General Areas} itself and CCCP/01147 relating to the Millennium Centre { Bars and Catering};

The new licence, if granted will replace the above with a single licence. The applicant has requested the following hours in their application;

Opening hours- 0700-0300 Monday to Sunday.

The supply of alcohol – 0900-0200 Monday to Sunday.

The provision of late night refreshment-0900-0200 {2300-0200} Monday to Sunday.

Performance of Dance-0900-0200 Monday to Sunday.

The provision of recorded music-0700-0200 Monday to Sunday.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg.  
Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd  
gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English.  
Any correspondence received in Welsh will be answered in Welsh and corresponding  
in Welsh will not lead to a delay in responding.

Live music- 0700-0200 Monday to Sunday.

The provision of Films 0900-0200 Monday to Sunday.

Included in the application is the request to licence an area to the front of the premises in which will be sited a converted shipping container which will house a bar.

At this time, South Wales Police object to the granting of the application under the following licensing objectives;

The Prevention of Crime and Disorder.

Public Safety.

However, should the applicant confirm their agreement with the below proposed representation then any such objection will be withdrawn.

These representations are deemed to be appropriate and proportionate to the variation as applied for in order to promote and uphold the licensing objectives, namely those of The Prevention of Crime and Disorder and maintaining Public Safety.

#### **POLICE REPRESENTATIONS.**

In relation to the above application, the Police make the following representations which are deemed to be appropriate and proportionate to supporting the licensing objectives, namely;

The Prevention of Crime and Disorder.

Public Safety.

1. A CCTV system shall be installed to a standard as approved by South Wales Police and maintained and operated at all times the premises are open to the public. The system will cover all internal areas of the premises where the public have access {excluding toilets} including all entrances and exits and any external areas associated with the premises. The images shall be kept for a minimum of 31 days and shall be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.
2. A minimum of one body worn camera will be utilised by SIA registered door supervisors at the premises. The device(s) used shall be capable of recording video images and sound. Images from the body worn cameras shall be stored for a minimum of 31 days and shall be produced to a police employee, or other responsible authority representative, in a readily playable format, immediately upon request when the premise is open to the public and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

3. A minimum of one metal detecting device will be utilised by door supervisors at the premises
4. A register of door supervisors shall be kept at the premises. The register shall show the full name, address, company and SIA registration number of each Door Supervisor with signed acknowledgement of start and end duty times from each Door Supervisor. The register shall be kept by the DPS for a minimum of 12 months and will be made available to a police employee upon request.
5. Whenever an event/function involving the sale or supply of alcohol is being held at the premises where at least 100 persons are expected to attend the event/function and the event/function will take place or continue later than 23:00 hours then for a period of up to 30 minutes after closing, the premises will provide a minimum of two SIA registered door supervisors, in high-vis tabards or jackets, outside the venue to assist in the safe dispersal of patrons from the frontage of the premises. These door supervisors shall each wear body cameras at all times whilst outside the premises for this purpose.
6. On those days when events are held in the area of ROALD DAHL PLAS & WATERFRONT all drinks will be supplied in non-glass containers if notified in writing by South Wales Police, no less than 7 days prior to the day of the event.
7. There will be no mobile alcohol sales persons of any sort. All alcohol will be sold from static bars.
8. Plastic or non-glass vessels are to be used from 23.00 hrs each night when the premises are open beyond 02.00 hrs { by way of an extension to normal licensing hours }.
9. An incident book shall be kept at the premises and maintained on site for a period of twelve months. It shall be made available on request to an authorised officer of the local authority or a member of police staff, which will record the following:
  - All crimes reported to the venue
  - Any complaints received (of a Criminal or Licensing nature)
  - Any incidents of disorder
  - Any refusal of the sale of alcohol
  - Any visit by a representative of a relevant authority or a member of the emergency services.
  - Any failures of the CCTV system.
10. The premise shall operate the Drug Safe scheme. The Drug Safe procedure will involve a dedicated log of illegal substances placed in the safe by staff. It will record details of where the substance was discovered (or from whom it was recovered) date and time as well as details of the person seizing the substance(s). If the person making the entry in the log is different to the person seizing the substance(s) their details shall also be included in the log entry. A sharps box shall be kept and used for the safe disposal of needles etc. at the premises.
11. Tables in the external area {as indicated in the attached plan reference 01003 dated 08/02/19} will not be pre-laid with cutlery. Stored cutlery in the external area will only be accessible by staff.

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12. Open containers of alcohol shall not be removed from the premises, save for consumption in any delineated external area. {as indicated in the attached plan reference 01003 dated 08/02/19} Off sales of alcohol shall be confined to that supplied in sealed containers.
13. Where children are performing at the premises, they will be kept under adult supervision at all times, including transfer from stage to the dressing rooms and anywhere else on the premises.
14. The external drinking area {as indicated in the attached plan reference 01003 dated 08/02/19} is to be enclosed by planters or a similar structural enclosure.
15. The consumption of alcohol in the external area {as indicated in the attached plan reference 01003 dated 08/02/19} shall terminate at 23:00 hours each day.
16. All customers to be seated in the permitted external area.
17. On those occasions when the external bar, {as indicated in the attached plan reference 01003 dated 08/02/19} is open for the sale or supply of alcohol, the following below conditions will apply to the external area
  - a/ A member of staff will be present at all times.
  - b/ Staff will perform checks around the external area every hour to monitor customer behaviour, noise levels and the removal of empty vessels.
  - c/ The external area will be lit adequately during the hours of operation.
  - d/ The full name of the designated manager on duty supervising the outside bar will be recorded in either a written or electronic rota, prior to the opening of the external bar for sale and supply of alcohol This rota to be held on the premises and made available to a Police employee upon request.
18. There will be no screening of any sporting events in the external area {as indicated in the attached plan reference 01003 dated 08/02/19} Any television screen erected in the external area will face inwards, towards the premises.
19. On those occasions when the bar in the external area is not in use, it will be secured in such a way to prevent persons gaining access.
20. Individuals shall not be allowed to purchase more than 4 drinks at any single visit to the bar. A drink consists of one pint, one half, a glass of wine or a single measure of spirit.
21. At least 70% of the public space within the external area {as indicated in the attached plan reference 01003 dated 08/02/19} of the premises will be occupied by tables and chairs.
22. No amplified music or performances (including live music/concerts/plays) are permitted to take place externally after 23:00 hours.

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23. The premises licence holder will surrender the following premises licences; CCCP/00779 relating to Ffresh located at units 7&8 at the premises, CCCP/00957 relating to the Millennium Centre { General Areas} itself and CCCP/01147 relating to the Millennium Centre { Bars and Catering}, within 28 days of the day of the grant of the new premises licence as applied for.
24. Whenever an event/function scheduled to take place or continue later than 2300hrs is being held at the premises which involves the sale or supply of alcohol and where at least 100 persons are expected to attend the event/function, the premises shall ensure that a minimum of 2 SIA registered door supervisors shall be employed for the duration of the event/function. Additional SIA registered door supervisors will be employed on a ratio of 1x SIA registered door supervisor per 100 patrons.

Yours faithfully,

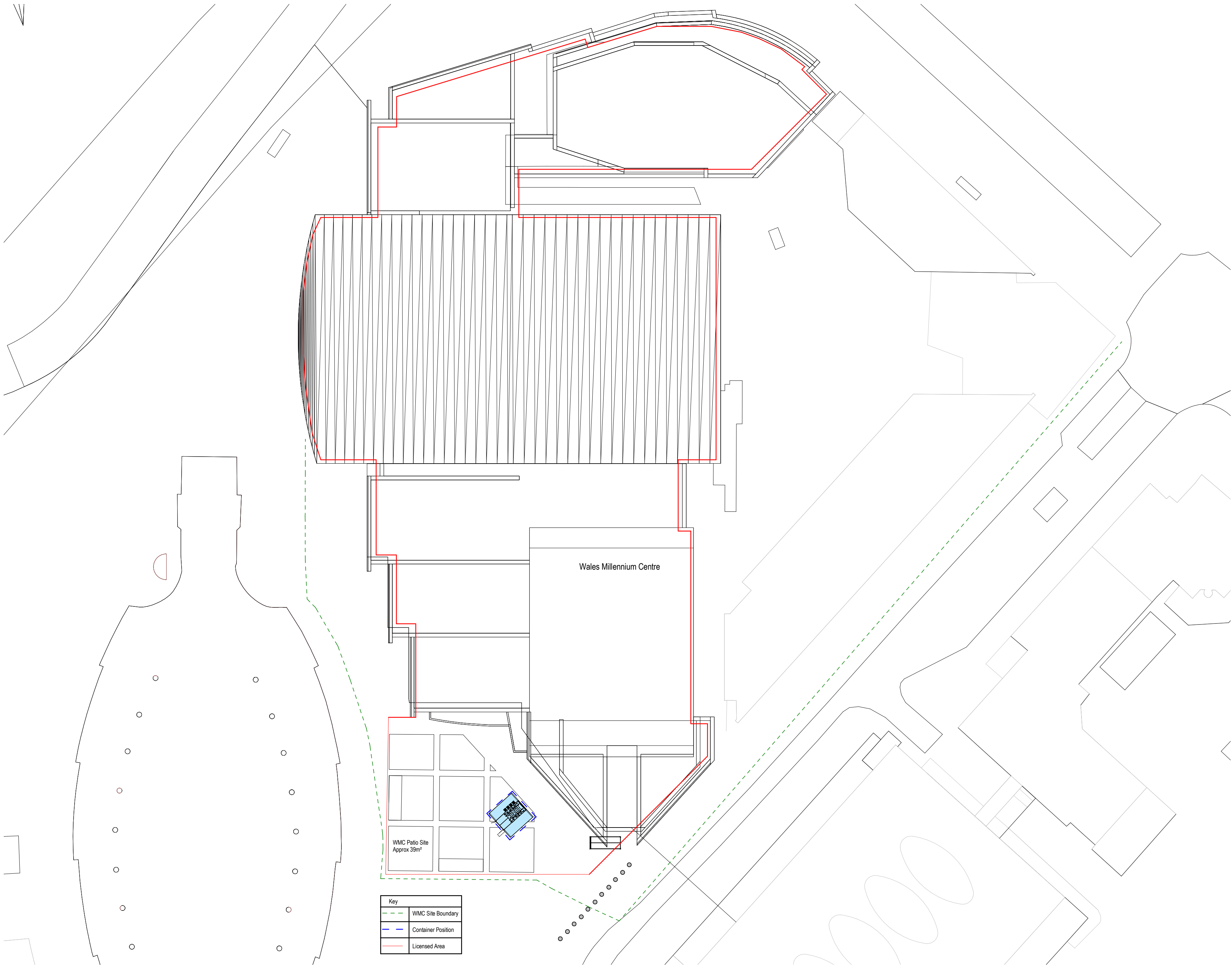
J. Martin.



A/Chief Inspector.

**COPY TO:**

Claire HARTREY  
Operations Manager,  
Licensing and Strategic Services.  
Cardiff City Council.  
City Hall,  
Cardiff.  
CF10



Key	
<span style="color: green;">---</span>	WMC Site Boundary
<span style="color: blue;">---</span>	Container Position
<span style="color: red;">---</span>	Licensed Area

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SHARED	A - Fit for construction
S1 - Fit for co-ordination**	B - Fit for construction, with comments
S2 - Fit for information	ARCHIVE
S3 - Fit for internal review and comment	AB - As Built
S4 - Fit for construction approval	FC - Final Construction
DOCUMENTATION	** For internal pre-issue usage only.
D1 - Fit for costing	** For model file usage only.
D2 - Fit for tender	
D3 - Fit for contractor design	
D4 - Fit for manufacture/ procurement	



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+44 (0)20 3691 7565



Wales Millennium  
Centre

PROJECT TITLE:  
**WMC - External Patio**  
Wales Millennium Centre, Cardiff Bay

DRAWING TITLE:  
**WMC Licensing**

DRAWN BY: YM CHECKED BY: CB APPROVED BY: CB  
JOB NO: 0349 SCALE: 1 : 500 @ A2

SUITABILITY:		S2					
DATE:	08/02/19	REVISION:					
PROJECT	ORIGIN	VOLUME	LEVEL	TYPE	DISCIP.	NUMBER	
0349	RIO	00	00	DR	A	01003	

# APPENDIX D

**From:** Koprowski, Sophie (Agency)  
**To:** [Licensing \(Licensing Regulatory\) / Trwyddedu \(Rheoleiddio Trwyddedu\)](#)  
**Subject:** 697534\_\_SRSEP031-CardiffCouncilRepresentationFormWORD\_20190731144557  
**Date:** 31 July 2019 15:43:57  
**Attachments:** [697534\\_\\_SRSEP031-CardiffCouncilRepresentationFormWORD\\_20190731144557.pdf](#)

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Hello,

Please find attached a representation in respect of this application.

Thanks,

Sophie



## Representation Submission Form

Licensing Act 2003 - Representation in respect of Premises Licence Applications

### Details of person or body making representation

Your Name:	Sophie Koprowski
Your Address:	City of Cardiff Council, City Hall, Cathays Park, Cardiff CF10 3ND
Phone Number:	02920 871820
E-mail:	skoprowski@valeofglamorgan.gov.uk

### Details of premises representation is about

Name and Address of Premises:	Wales Millennium Centre, Bute Place, Cardiff, CF10 5AL
Application Number: (if known)	697534

Please tick one or more of the licensing objectives that your representation relates to:

Prevention of crime and disorder	
Public Safety	
Prevention of public nuisance	<input type="checkbox"/> Yes
Protection of children from harm	

**Please summarise your concerns about this application:**

I have concern regarding the application on the grounds that the application does not promote the licensing objective of the "Prevention of public nuisance" .

The application seeks to licensable a large outside area for the playing of recorded music, outdoor entertainment, late night refreshment, and supply of alcohol until 00:00. I am concerned that the use of this area until this time will cause a noise disturbance for local residents from people noise and the noise of the entertainment/recorded music. Night time is considered the World Health Organisation (WHO) are hours between 11pm and 7am. After 11pm, in order to prevent the potential cause of noise that would disturb local residents, these activities in the outdoor area should be restricted.

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives:**

I write in relation to the licensing objective, the prevention of public nuisance, I believe that the individuals using the outside area, the supply of alcohol, the use of the outside area for entertainment and playing recorded music past 11pm has the potential to cause a public nuisance. Given the size of the area the potential for people noise is noise is considered high due to the number of people that could be accommodated. Therefore there is the need to restrict activity in order to meet the above mentioned licensing objective.

**The authority deals with all representations received in an open and transparent manner. By law the authority must provide the details of any representation to the applicant. The authority will also provide full details to the Licensing Committee to ensure that members have the full information when determining any application at a hearing. Details of any hearing must be made publically available and will be available on the Council website.**

**By submitting this form you are giving permission for the authority to make the information supplied publically available.**

**Return your completed form to:**

<b>By Post:</b>	<b>Licensing Section, City of Cardiff Council, Room 203 City Hall, Cardiff CF10 3ND</b>
<b>By E-mail:</b>	<a href="mailto:licensing@cardiff.gov.uk">licensing@cardiff.gov.uk</a>

# APPENDIX E

**Barker, Kirstie**

---

**From:**  
**Sent:** 12 July 2019 18:41  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Fwd: application to extend the licensing hours of the Wales Millennium Centre

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----- Forwarded message -----

**From:**  
**Date:** Fri, Jul 12, 2019 at 4:35 PM +0100  
**Subject:** application to extend the licensing hours of the Wales Millennium Centre  
**To:** <[licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk)>  
**Cc:**

As a resident of QUAYSIDE APPARTMENTS the WMC directly adjacent to my property so the extended hours could affect my quality of life . I therefore wish to object to the extension of hours applied for.

*Regards*

**From:**

**Sent:**

12 July 2019 17:06

**To:**

Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

Hi,

I am a resident of Quayside, Bute Crescent, Cardiff.

I have been informed by another resident that the Wales Millennium centre is applying for a licensing extension until 02:00 including outside.

I would like you to note my objection to this.

As you will be aware the Oval Basin has distinct acoustics, this means that noise (especially during the hours of darkness) seems to be amplified in adjoining apartments. Persons having a conversation at anything above a subdued level, can be heard inside the apartments, even if a considerable distance away. I invite you to attend at our apartment early hours of any Sunday to test this.

The proximity of the Millennium centre to Quayside obviously raises concerns.

We tolerate events such as Lady Boys of Bangkok or the Oktoberfest in the knowledge that they finish around 23:00 and only last a week. The thought of random late night events taking place at the WMzC fills us with dread and will clearly impact our quality of life not to mention property values.

I can of course lodge this objection in a more formal way if you wish and if needed I would be grateful if you could indicate how I do so.

Please do not hesitate to contact me if you want to.

**Hartrey, Claire**

---

**From:**  
**Sent:** 13 July 2019 12:30  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Cc:**  
**Subject:** 7 Days alcohol licence for Wales Millennium Centre

Dear Cardiff Council,

I wish to object to the application by WMC to sell/consume alcohol with live/recorded music at their premises Mondays to Sundays from 9am until the wee hours of morning 2am!

I am an owner of an apartment at Quayside Apartments, a private residential property, just opposite the WMC.

It will be horrible and irresponsible of Cardiff Council to approve/have MORE alcohol being sold and consumed in WMC everyday and nights in the week until early mornings together with live/recorded music, and in Mermaid Quay where my apartment building is located, with direct influence in MORE drunken people and anti-social behaviour.

It might all be well and good for business at WMC, but the council needs to balance commercial demands versus public/residents' concerns for anti-social, noise and safety issues.

I sincerely hope this application will be rejected in its current form to have an operating licence for alcohol selling and consumption with live/recorded music at WMC everyday into the early hours of every morning.

Thank you for your consideration and attention.

**From:**  
**Sent:** 14 July 2019 21:57  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Cc:**  
**Subject:** Extending licensing hours to the Wales Millennium Centre, Bute Place, Cardiff CF10 5AL

Dear sir/madam,

Having read the recent public notice (photograph below), I wish to strongly oppose the request to extend the licensing hours of the WMC. This is totally unacceptable in an area that has residential apartments in close proximity and will cause distress and disturbance to its occupants, including myself and my family.

It feels like the request has been made with little regard for the health and well-being of local residents and driven by a sense of greed and exploitation rather than fair and proper consideration of the affect on the local community.

As a family with an autistic son who will be significantly affected if this decision goes ahead, I must protest and ask the council licensing committee to reject this unjust request.

Surely you have a responsibility to protect your citizens from unacceptable licensing applications. Profit should not be put before the health and well-being of residents and the status quo, should remain. 11pm is late enough for most if not all performances and associated food and beverage requirements.

Business and residential can co exist and if there is a special occasion where the WMC requires an extended license then that should be considered on its own merits.

I implore you to reject this request and thank you for your consideration of my comments.

Kindest regards,

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.

# LICENSING ACT 2003 - PUBLIC NOTICE OF APPLICATION APPLICATION FOR A PREMISES LICENCE (under Sections 17)

Name of Applicant	Wales Millennium Centre
Postal address of premises	Wales Millennium Centre, Bute Place, Cardiff CF10 5AL

Statement of Relevant Licensable Activities which it is proposed will be carried on or from the premises together with the relevant times.

Performance of Plays (indoors), Exhibition of Films (indoors & outdoors), Performance of Dance (indoors & outdoors), Anything of a similar description (indoors & outdoors):  
Monday to Sunday: 09:00 to 02:00 hours

Recorded Music & Live Music (both indoors and outdoors)  
Monday to Sunday: 07:00 to 02:00 hours

The Provision of Late Night Refreshment (indoors & outdoors):  
Monday to Sunday: 23:00 to 02:00 hours

The Sale of Alcohol for consumption on and off the premises:  
Monday to Sunday: 09:00 to 02:00 hours

The Licensing Register may be inspected at the Licensing Authority, Cardiff County Council, Regulatory Services, Licensing Section, City Hall, Cardiff CF10 3ND between 9.00 am and 4.00 pm (Monday to Friday except public holidays).

Any representations must be made in writing to the above address or via e-mail at [licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk) by 2 August 2019.

It is an offence knowingly or recklessly to make a false statement in connection with an application punishable on summary conviction by an unlimited fine.



**From:**  
**Sent:** 15 July 2019 14:38  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Cc:**  
**Subject:** Making Representations Form July 2010 (1).pdf  
**Attachments:** Making Representations Form July 2010 (1).pdf

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## CARDIFF COUNCIL

### Representation Submission Form

Licensing Act 2003 - Representation in  
respect of Premises Licence Applications



#### Details of person or body making representation

Your Name:

Your Address:

Phone No:

Email:

#### Details of premises representation is about

Name of  
Premises:

Wales Millenium Centre

Address of  
premises:

Bute Place  
Cardiff  
CT10 5AL

Application No.  
(if known)

#### Please tick one or more of the licensing objectives that your representation relates to:

Prevention of crime and disorder

☒ yes

Public Safety

☒ yes

Prevention of public nuisance

☒ yes

Protection of children from harm

☐ yes

#### Please summarise your concerns about this application:

Disturbance and impairment of quality of life  
of residents of Quayside and other residential  
properties near the WMC early morning and late  
at night.

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives**

Late night outside performances,  
late night outside sale of alcohol  
and refreshments would disturb the peace and the  
right of residents to enjoy a reasonable quality  
of life.

The raised noise levels late night and early  
morning would cause increased likelihood of  
disurbance of the peace by anti-social  
behaviour. This would be unacceptable.

Thank you for considering my  
objections and comments.

The authority deals with all representations received in an open and transparent manner. By law the authority must provide the details of any representation to the applicant. The authority will also provide full details to the Licensing Committee to ensure that members have the full information when determining any application at a hearing. Details of any hearing must be made publically available and will be available on the Council website. By submitting this form you are giving permission for the authority to make the information supplied publically available.

**Return your completed form to:**

By Post:

Licensing Section  
Cardiff Council  
Room 161  
City Hall  
Cardiff CF10 3ND

By Email:

[licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk)

**Griffiths, Paul (PPE)**

---

**From:**

**Sent:**

16 July 2019 10:09

**To:**

Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

**Subject:**

Applicant Wales Millennium Centre, Bute Place CF10 5AL

Dear Sir/Madam,

I should like to register the strongest possible objection to the above application on the grounds of potential noise and disturbance until at least 2am to those like myself who are resident in the immediate vicinity of the WMC.

While accepting that by living on Cardiff Bay a degree of disturbance from businesses is inevitable, I believe that it is beyond what is reasonable for the WMC to be licensed for seven days a week until 2am for outdoor entertainment and the sale of alcohol. Noise would not only emanate from the site, but would continue for a considerable time afterwards as patrons make their way home. This shows a total disregard for the quality of life of those like myself and my family who have made our homes in the area.

Yours faithfully,

# CARDIFF COUNCIL

## Representation Submission Form

Licensing Act 2003 - Representation in  
respect of Premises Licence Applications

CARDIFF COUNTY COUNCIL

LICENSING SECTION



<b>Details of person or body making representation</b>	
Your Name:	
Your Address:	
Phone No:	Email:

<b>Details of premises representation is about</b>	
Name of Premises:	<i>Wales Millennium Centre</i>
Address of premises:	<i>Bute Place Cardiff CF10 5AL</i>
Application No. (if known)	

<b>Please tick one or more of the licensing objectives that your representation relates to:</b>	
Prevention of crime and disorder	<input checked="" type="checkbox"/> yes
Public Safety	<input checked="" type="checkbox"/> yes
Prevention of public nuisance	<input checked="" type="checkbox"/> yes
Protection of children from harm	<input type="checkbox"/> yes

<b>Please summarise your concerns about this application:</b>
<i>Disturbance and impairment of quality of life of those residents of Quayside and other residential properties near the WMC in early morning and late at night.</i>

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives**

Late night performances, late night sale of alcohol and refreshments would spoil and disturb the peace and the right of residents to enjoy a reasonable quality of life.

The broadcasting of recorded & live music especially at outdoors would definitely raise noise levels. This would cause increased likelihood of disturbance of the peace by antisocial behaviour which is unacceptable.

I wish to point out that currently the loading and unloading of goods by the supermarket underneath my property every early morning has already caused disturbance to the quality of my sleep. Moreover, from time to time there are events in the open areas outside WMC. We can bear the noise as it's in day time though there would be disturbance to our quality of life.

Gatefold if you could consider my objections.

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**Return your completed form to:**

By Post:

By Email:

Licensing Section  
Cardiff Council  
Room 161  
City Hall  
Cardiff CF10 3ND

**Hartrey, Claire**

---

**From:**  
**Sent:** 28 July 2019 18:04  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Welsh Millennium Centre, Cardiff - extension to Licensing Hour Agreement  
**Attachments:** Representation Submission Form.docx  
  
**Importance:** High

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Dear Sirs,

Please find attached my representation regarding the extension of Licensing Hour Agreement for the Welsh Millennium Centre.

Yours faithfully,

**I am the owner of flat 1 Quayside, Bute Crescent, Cardiff CF10 5BX. I let my property on a short term tenancy agreement.**

**The application does not state the hours or time period of operation. If granted it would mean that the Welsh Millennium Centre (WMC) could operate 365 days per year from 09.00 - 02.00 hours, if they so wished.**

**Should it be granted, I would encourage the Licensing Authority to restrict the number of days and opening hours (outside) to 21.00 hours, in respect of additional activities applied for.**

**Again, if these proposals are accepted, I feel that the sale of Alcohol outside/inside the premises between the hours of 09.00 - 02.00 hours would interfere with the enjoyment or use of individual residential properties at Quayside Residential Flats . It could also cause injury, loss or damage to the local community as a result of such sales. Drunken/loutish behaviour by people who are not only a danger to themselves or others, but are a down right public nuisance.**

**Performance Dance and Recorded Music and Live Music outside/inside the premises between the hours of 09.00 - 02.00 hours would cause considerable vibration, light pollution and loud noises, to the detriment of the residential community.**

**To my knowledge all other establishments within this area cease serving alcohol well before 02.00 hours.**

**Only last week, Domiros, Unit 26 Mermaid Quay, Cardiff Bay CF10 5BW Premises Licence CCCPOO219, broke their Licensing Hour Agreement and numerous complaints were made by Quayside Residents to the Noise Pollution Team from weekend 20 July.**

**Music played until 01.00 hours which although an isolated incident, was extreme. If WMC obtain their added hours and location for these activities, this would then set a precedent and all the other establishments would try to alter their Licensing Hour Agreements. This would be contrary to Common Law/Statutory Nuisance by the vibrations, noise emitted from the premises or noise made in the street, so as to be prejudicial to health or nuisance to the general public/residents alike.**

**I look forward to a pragmatic decision as I strongly object to this application.**



**Griffiths, Paul (PPE)**

---

**From:**  
**Sent:** 29 July 2019 10:06  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Objection to License Application by the Millennium Centre  
**Attachments:** Objection.pdf

**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

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Dear Sirs

Please find attached my objection letter to the License application made by the Millennium Centre.

Regards

## CARDIFF COUNCIL

### Representation Submission Form

Licensing Act 2003 - Representation in  
respect of Premises Licence Applications



#### Details of person or body making representation

Your Name:

Your Address:

Phone No:

#### Details of premises representation is about

Name of

Premises:

Address of  
premises:

Wales Millennium Centre

Wales Millennium Centre, Bute Place, Cardiff CF10 5AL

Application No.  
(if known)

#### Please tick one or more of the licensing objectives that your representation relates to:

Prevention of crime and disorder

☒ yes

Public Safety

☒ yes

Prevention of public nuisance

☒ yes

Protection of children from harm

☒ yes

#### Please summarise your concerns about this application:

I object to this application on the grounds that the activities applied to be licensed and the under which they are wanting to operate will be detrimental to the residents of the area. The application to provide music, refreshments and the sale of alcohol into the early hours of the morning will result in noise nuisance, anti-social behavior and a requirement for an increase of policing requirements.

As a resident we live directly across from the Millennium Centre. Any live events or disruptive behavior caused by excessive drinking will be enhanced during the early hours of the morning and will create problems for us, but especially my wife who is epileptic. I also believe we will suffer in other ways including an increase in criminal activity and excessive noise from motor vehicles. This will not cease at 2am but will continue long after.

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives**

I object to the whole of this application on the grounds that past reports via the TV, media etc has shown and reported that longer drinking hours leads not just to an increase in noise nuisance but to anti-social behaviour and a probable increase in criminal activity. All these would result in the Bay needing more policing efforts as well as the other additional supports.

My wife suffers with epilepsy and does not need her nights being disturbed by rowdy people who have been drinking for many hours. Drink also leads to fights and worse death, as reported this week in the City. We do not want nor require such things in an area which houses older residents and visitors from abroad. It creates a bad impression and will degenerate the standing of the Bay.

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Room 161  
City Hall  
Cardiff CF10 3ND

By Email:

[licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk)

**Griffiths, Paul (PPE)**

---

**From:**  
**Sent:** 29 July 2019 10:04  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Objection to Licence Application Millennium Centre  
**Attachments:** Objection Letter.pdf

**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

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Dear Sirs

Please find attached my objection letter to the Licence application applied for by the Millennium Centre.

Thank you

Regards

## CARDIFF COUNCIL

### Representation Submission Form

Licensing Act 2003 - Representation in  
respect of Premises Licence Applications



#### Details of person or body making representation

Your Name:

Your Address:

Phone No:

#### Details of premises representation is about

Name of

Premises:

Address of  
premises:

Wales Millennium Centre

Wales Millennium Centre, Bute Place, Cardiff CF10 5AL

Application No.  
(if known)

#### Please tick one or more of the licensing objectives that your representation relates to:

Prevention of crime and disorder	<input checked="" type="checkbox"/> yes
Public Safety	<input checked="" type="checkbox"/> yes
Prevention of public nuisance	<input checked="" type="checkbox"/> yes
Protection of children from harm	<input checked="" type="checkbox"/> yes

#### Please summarise your concerns about this application:

Firstly the Council should be aware that the area in which the Millennium Centre is located is not only a public place but it also contains a number residential apartments. It also appears that despite the Councils recommendations no consultation has been carried out with these residents. As only 1 or 2 notices have been posted we have only recently become aware of this application the contents of which appear to go beyond the Councils own rules re noise etc. My complaint is based on the premise that where there are residents the rules for these applications should be considered non-viable as explained overleaf.

Continued on next page .....

**Please summarise your concerns about this application continued:**

**Application for Exhibition of Films, Performance of Dance and/or Anything else of a similar nature both indoors and outdoors:**

**Objection:** It is apparent by the sounds currently being experienced from the Cardiff Beach in Cardiff Bay that any music being played in the early hours of the morning ie 11pm to 02.00am or any other sounds of people calling, laughing or shouting out loudly will echo around the Roald Dahl Plass, causing a definite nuisance. This will result in disturbing residents, including those with young children. I myself suffer with epilepsy and cannot afford to have my sleep disrupted. There are other residents who also have health issues. As residents we are, according to the Councils own rules, entitled not to have to suffer any noise nuisance between the hours of 11pm and 7am.

**Application for Recorded or Live Music indoors or outdoors:**

**Objection:** If live music or recorded music were to be played it is apparent that this would require the use of speakers. This again contravenes the Councils rules where no external speakers should be used outside premises after 9pm.

**Application for provision of Late-Night Refreshments, indoors and outdoors:**

**Objection:** Like the provision of music or similar events the provision of refreshments means the supply of alcohol into the early hours. This would lead to noise pollution. The supply of any refreshment by any premise as a take-away within the Cardiff Bay area has led to our streets being left dirty and full of rubbish. This has in turn led to an influx of Seagulls which have proven to be a danger to adults and children alike.

More refuse left lying on the pavements but particularly within the immediate area of the Millennium Centre would be detrimental. As the Council appears to have a major problem keeping streets such as Bute Street and West Bute Street clean how can they expect to keep the Plass area in a good condition, thus making it attractive to residents and visitors alike?

**Application for the sale of Alcohol for consumption on and off the premises between 09.00am to 02.00am:**

**Objection:** I refer you to the Councils own expectations regarding the development of a better Cardiff and I quote:

“Cardiff has seen much improvement over the years with the redevelopment of Cardiff Bay, the construction of the St David’s 2 Shopping Centre and general improvements made to the City Centre. The City now includes a wider range of licensed premises that cater for various types of clientele.

With future developments planned such as the Central Square Scheme and Cardiff Capital Region, the aim is to ensure that Cardiff’s licensed economy plays a part in the enhancement of Cardiff and continues to thrive with a mix of desirable premises operating in a safe environment.

Applications are encouraged from the following types of premises: -

- Those that will extend the diversity of entertainment and attract a wider range of customers, with less emphasis on high consumption of alcohol.
- Family-friendly venues where people with children can attend.
- Restaurants and cafes with or without alcohol.
- Outside the City Centre - predominantly seated premises with a focus on local community.

While the ideas must be commended one has to question where this application can be said to accommodate those 'family friendly, children, without alcohol, local community' principles? It just does not do that. And has the Council States Cardiff Bay already as the third highest provider of alcohol outlets. For a small area we don't have room for yet more providers.

It has also been proven that the longer people drink the more the noise nuisance, more anti-social behaviour and criminal activity there will be. Drinking into the early hours of the morning are not family, children, local community friendly activities.

And of course, the Millennium Centre is not an Off-Licence. It is first and foremost a theatre, an opera house and a community centre for all ages which also happens to offer the additional benefits of cafes, gifts shop, a bar and places to eat. It has class but this will diminish.

Continued on next page .....

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives**

To summarise: As I have said, my objection to the whole of this application is that past reports via the TV, media etc has shown and reported that longer drinking hours, more usually leads not just to an increase in noise nuisance but to anti-social behaviour and a more than probable increase in criminal activity. All these would result in the Bay needing more policing efforts as well as the other additional supports. It should also be noted that the area between the City and Cardiff Bay has a high immigrant population where alcohol does not play a part in their daily life. To them Cardiff Bay is one place they can bring their children in comfort and reasonable safety.

One final issue is the problem we are currently experiencing with the bad driving and parking behavior of the taxi drivers. More drinkers will result in more taxis. As they already mount the pavements with total disregard to peoples safety one can only imagine what will happen if there are an influx of drunks rolling around the pavements??

And where does it stop? If these applications are granted then that leaves it open for other businesses within Cardiff Bay to make similar applications. Result - a demise and decline of a delightful, attractive area, a reduction in the quality of life for the residents and a 'turn off' for the many visitors who come here. What then would be the standing of The Millennium Centre, the Senedd, The Pierhead Building and the Norwegian Church, the Bay and the Wetlands, all iconic landmarks which make Cardiff Bay an attractive venue for visitors from across the world.

I therefore strongly object to all the licensable activities within this application on the grounds that it would be detrimental to all living and working within the Cardiff Bay area.

The authority deals with all representations received in an open and transparent manner. By law the authority must provide the details of any representation to the applicant. The authority will also provide full details to the Licensing Committee to ensure that members have the full information when determining any application at a hearing. Details of any hearing must be made publically available and will be available on the Council website. By submitting this form you are giving permission for the authority to make the information supplied publically available.

**Return your completed form to:**

By Post:

Licensing Section  
Cardiff Council  
Room 161  
City Hall  
Cardiff CF10 3ND

By Email:

[licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk)



## CARDIFF COUNCIL

### Representation Submission Form

Licensing Act 2003 - Representation in  
respect of Premises Licence Applications

CARDIFF COUNTY COUNCIL  
01 AUG 2013

LICENSING SECTION



#### Details of person or body making representation

Your Name:

Your Address:

Phc

#### Details of premises representation is about

Name of  
Premises:

W. M. C.

Address of  
premises:

Bute Place,  
Cardiff  
CF10 5AL

Application No.  
(if known)

#### Please tick one or more of the licensing objectives that your representation relates to:

Prevention of crime and disorder

☒ yes

Public Safety

☒ yes

Prevention of public nuisance

☒ yes

Protection of children from harm

☒ yes

#### Please summarise your concerns about this application:

Late night, early hours alcohol consumption leads to increased drunken behaviour, and possible drug use. This in turn may lead to crime and disorder, which is a public safety issue and a public nuisance. The premises is Wales' iconic building and visited by visitors including children who will not benefit from being surrounded by alcohol and its effects.

Please give further details of why you believe this application will have an adverse effect on the licensing objectives

We live on The front of Quayside so are most affected by noise from the Plas [Rybol Dahl] residential building

This application will result in noise disturbance from the events themselves, from attendees, and from persons leaving the venue passing in front of our building.

Even with normal licensing hours we are constantly disturbed after 11-00pm on Friday and Saturday night from people making their way home from events, pubs etc. unaware/careless that they are being a nuisance.

We believe that the hours 11-00 - 7-00a.m. particularly full-time residents of the area, after 11-00pm should be peaceful for all, but

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Licensing Section  
Cardiff Council  
Room 161  
City Hall  
Cardiff CF10 3ND

By Email:

[licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk)

**From:**  
**Sent:** 01 August 2019 22:27  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Representation - Premises License, Wales Millennium Centre

Name:

Address: Quayside, Cardiff, CF10 5BX

Phone Number:

Email Address:

Name of Premises: Wales Millennium Centre

Address of Premises: Wales Millennium Centre, Bute Crescent, CF10 5AL

Representation relates to: Prevention of public nuisance

As a neighbour of the above named premises, we would like to object to the licensing application. We feel that extending the existing license would worsen the already heavy noise pollution, and have an impact on ourselves and our neighbours.

We already experience a number of noise issues, particularly late at night - including groups of people leaving the venue noisily and continuous horn-sounding by taxis in a nearby taxi rank (and those that park illegally on double yellow lines, occasionally making access to the car park in our property difficult).

An extended license would increase the volume of traffic in and around the venue, causing an extra nuisance for residents. We also have had a number of other issues which have been because of alcohol, including littering outside the main doors to the building (empty and often smashed bottles of alcohol for example) and an individual deciding to use our garage entrance as a toilet. We feel that a license until the hours of 2am would heighten noise, anti social behaviour and littering - thus having an adverse effect on arguably all licensing objectives, particularly the "prevention of public nuisance".

Despite the license having a cut off time of 2am, noise from visitors to the premises is likely to continue beyond 2am. Myself and [redacted] work full time, and are both awake early for our shifts. A disruption to our lives in this way we consider to be unfair.

We hope you will consider our objection and look forward to hearing from you in regards to this.  
Manv thanks

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**CARDIFF COUNCIL  
CYNGOR CAERDYDD**

**Agenda Item CO.**

**LICENSING SUB-COMMITTEE: 23 August 2019**

**Report of the Head of Regulatory Services**

**Application for Premises Licence - Grant**

**Application No: 039134**

**Name of Premises: Brew Monster, 31-32 High Street, Cardiff, CF10 1PU**

**Ward: Cathays**

**1. Application**

1.1 An application for the Grant of a Premises Licence has been received from Brew Monster Bars (Cardiff) Limited in respect of Brew Monster, 31-32 High Street, Cardiff, CF10 1PU.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

- (i) The sale by retail of alcohol for consumption on and off the premises
- (ii) The provision of late night refreshment (indoors)

(2) Description of Premises (as stated by applicant):

“The venue comprises approximately 850 square foot of ground floor space, fronting High Street that will be used as a bar/casual dining restaurant.”

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non standard timings:

Monday to Sunday: 11:00 to 00:00 hours  
Non Standard Timings:  
Christmas Eve: 11:00 to 03:00 hours  
New Years Eve: 11:00 to 03:00 hours

(4) To provide licensable activities during the following hours:

- (i) The sale by retail of alcohol for consumption on and off the premises:  
Monday to Sunday: 11:00 to 23:30 hours  
Non Standard Timings:  
Christmas Eve: 11:00 to 02:30 hours  
New Years Eve: 11:00 to 02:30 hours

- (ii) The provision of late night refreshment (indoors)

Monday to Sunday: 11:00 to 23:30 hours

Non Standard Timings:

Christmas Eve: 11:00 to 02:30 hours

New Years Eve: 11:00 to 02:30 hours

- 1.3 A site plan of the premises can be found in ***Appendix A***.

## **2. Promotion of Licensing Objectives.**

- 2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in ***Appendix B***.

## **3. Relevant Representations**

- 3.1 A representation has been received from South Wales Police in respect of this application. A copy of the Police representation can be found in ***Appendix C***.
- 3.2 A representation has been received from Cardiff Council's Licensing Department in respect of this application. A copy of this representation can be found in ***Appendix D***.
- 3.2 A representation has been received from Cardiff Council's Pollution team in respect of this application. A copy of this representation can be found in ***Appendix E***.

## **4. Legal Considerations.**

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives which are:

Prevention of crime and disorder

Public Safety

Prevention of Public Nuisance

Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

- 4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the

Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

**5. Issues for Discussion.**

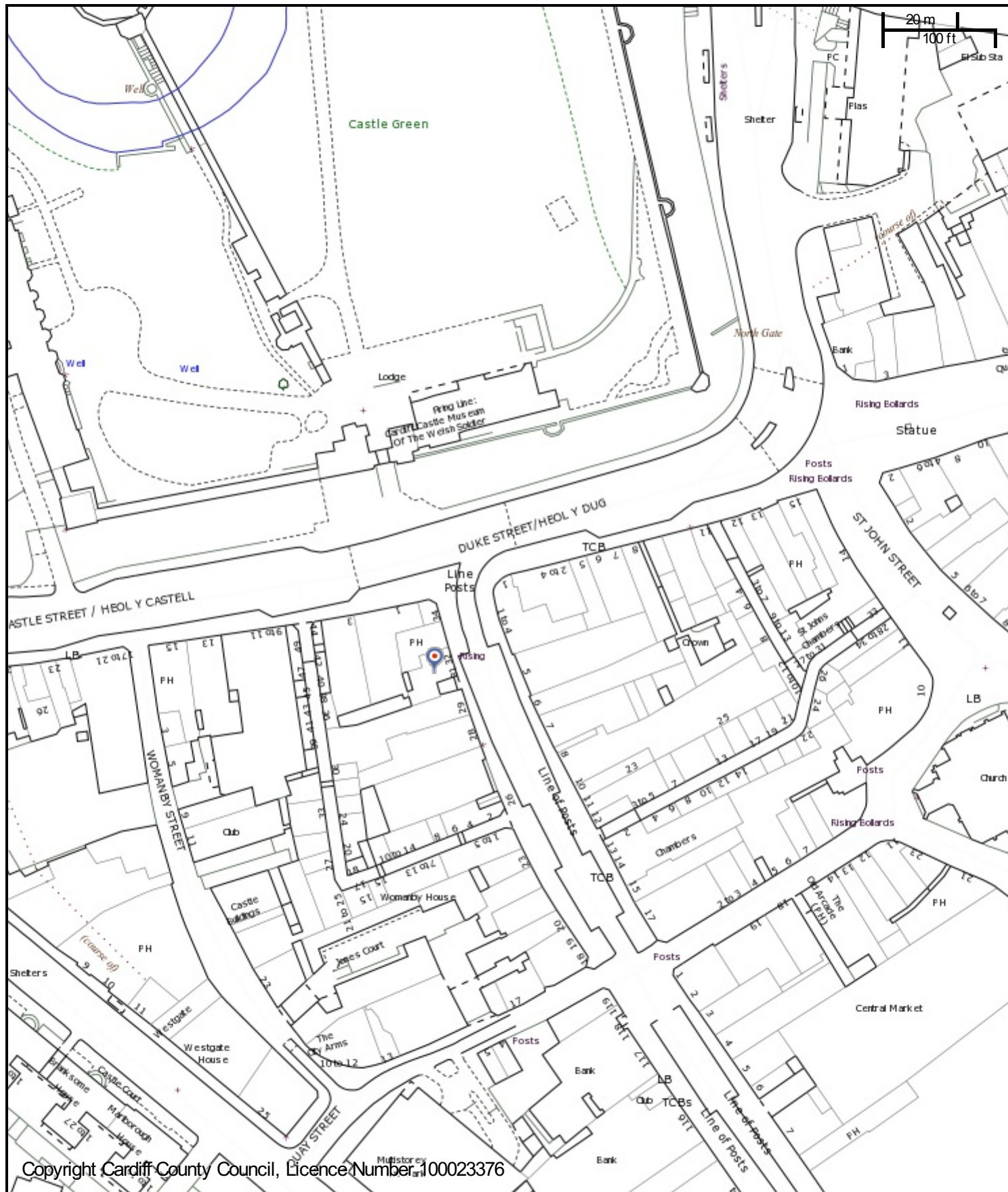
- 5.1 The application should be determined and the appropriateness of any conditions on the licence needs to be discussed.

**Dave Holland  
Regulatory Services**

**8 August 2019**

# APPENDIX A





CHIEF EXECUTIVE

Neuadd y Sir, Glanfa'r Iwerydd  
CAERDYDD CF10 4UW  
Tel: 029 20872088

County Hall, Atlantic Wharf  
CARDIFF CF10 4UW  
Tel: 029 20872087

**Cyngor Caerdydd**

**Cardiff Council**



**Title**

Scale: 1:1417

Date: 8/8/2019 at 9:41 AM

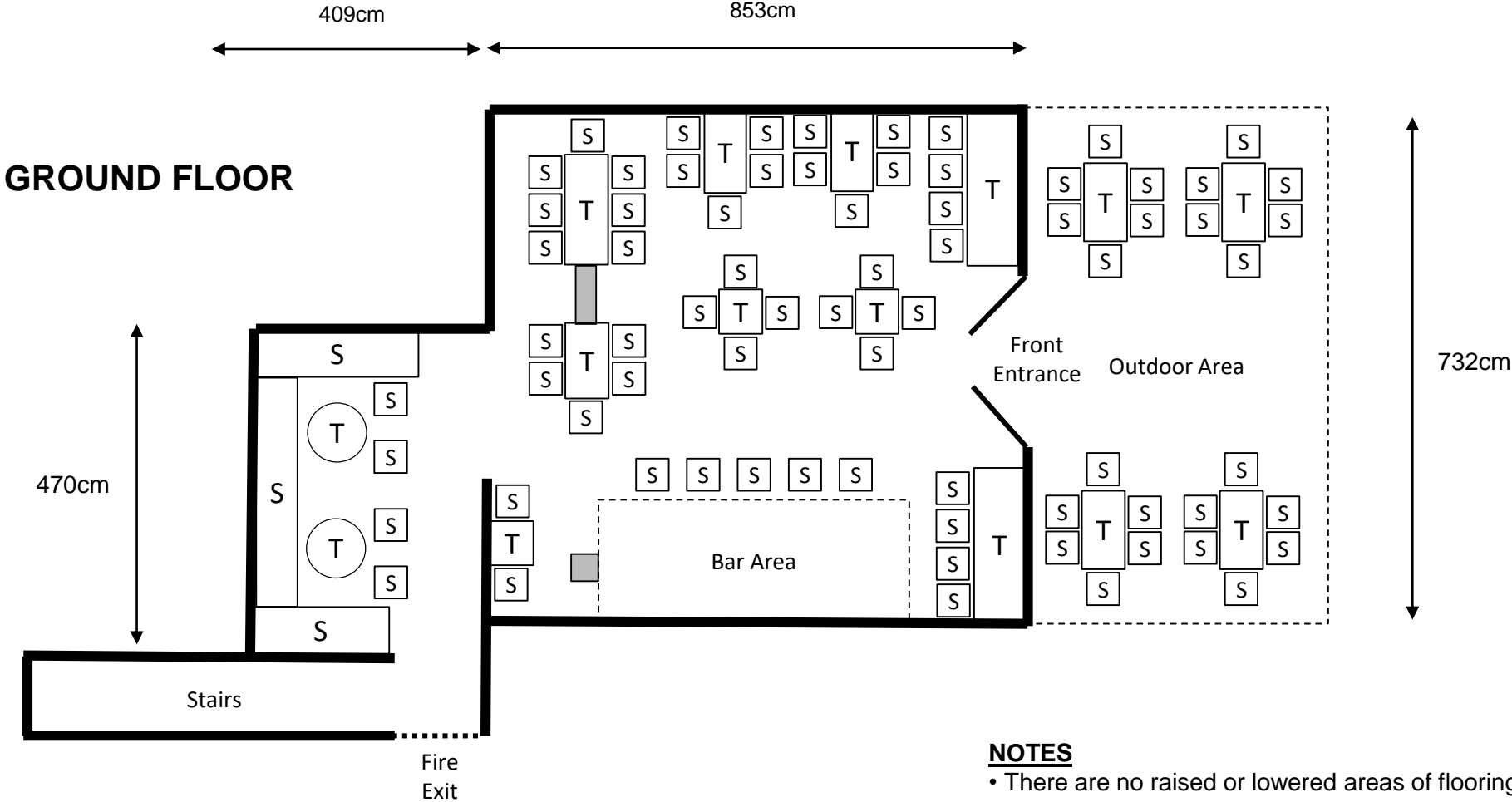
Coordinates:

© Crown copyright and database rights (2014).

This copy is produced specifically to supply County Council information NO further copies may be made.

**Ordnance Survey 100023376 (2014).**

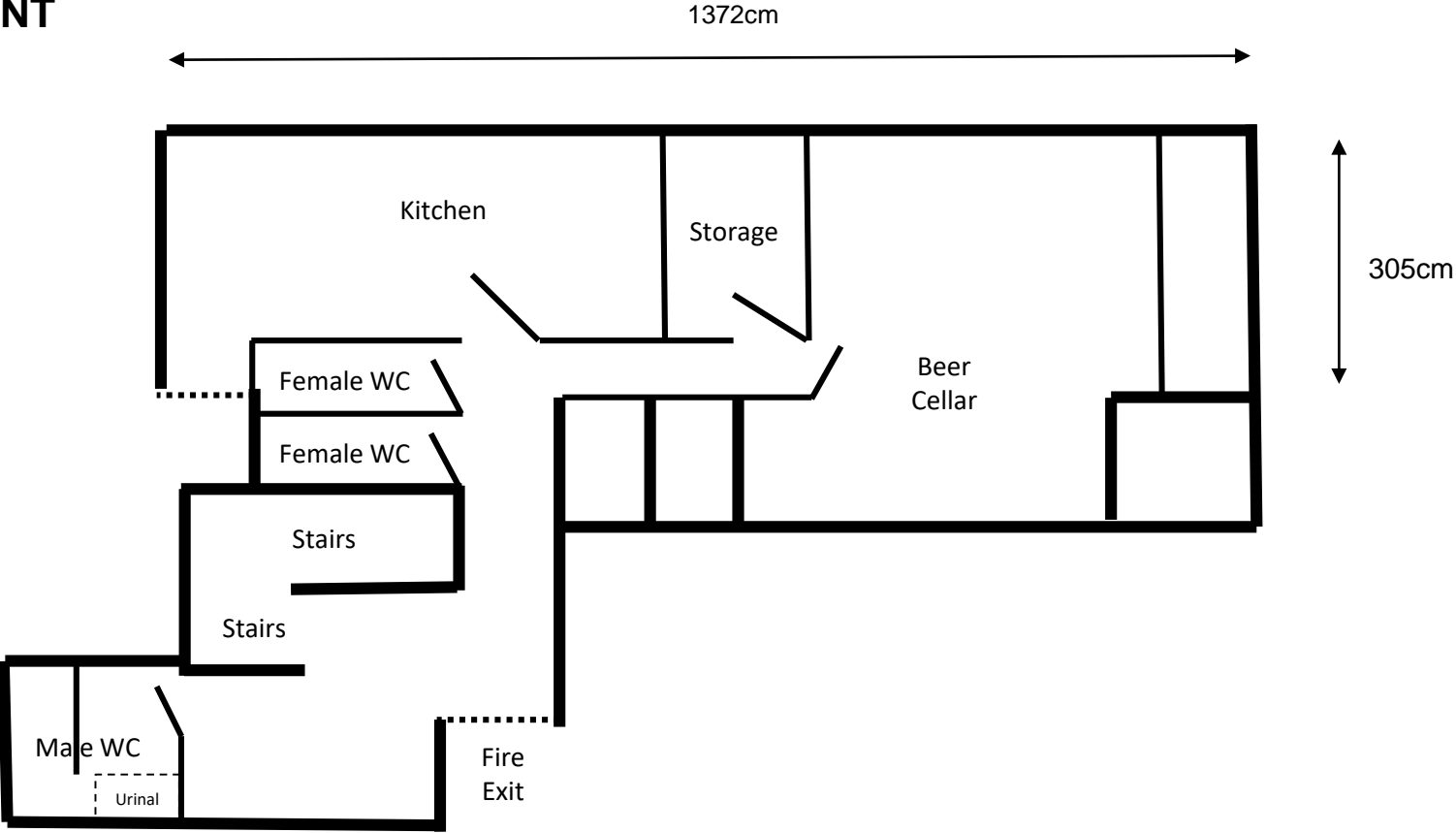
Submission in support of premises  
licence application for 31-32 High  
Street, Cardiff, CF10 1PU



**KEY**  
T = Table  
S = Seating  
■ = Pillar

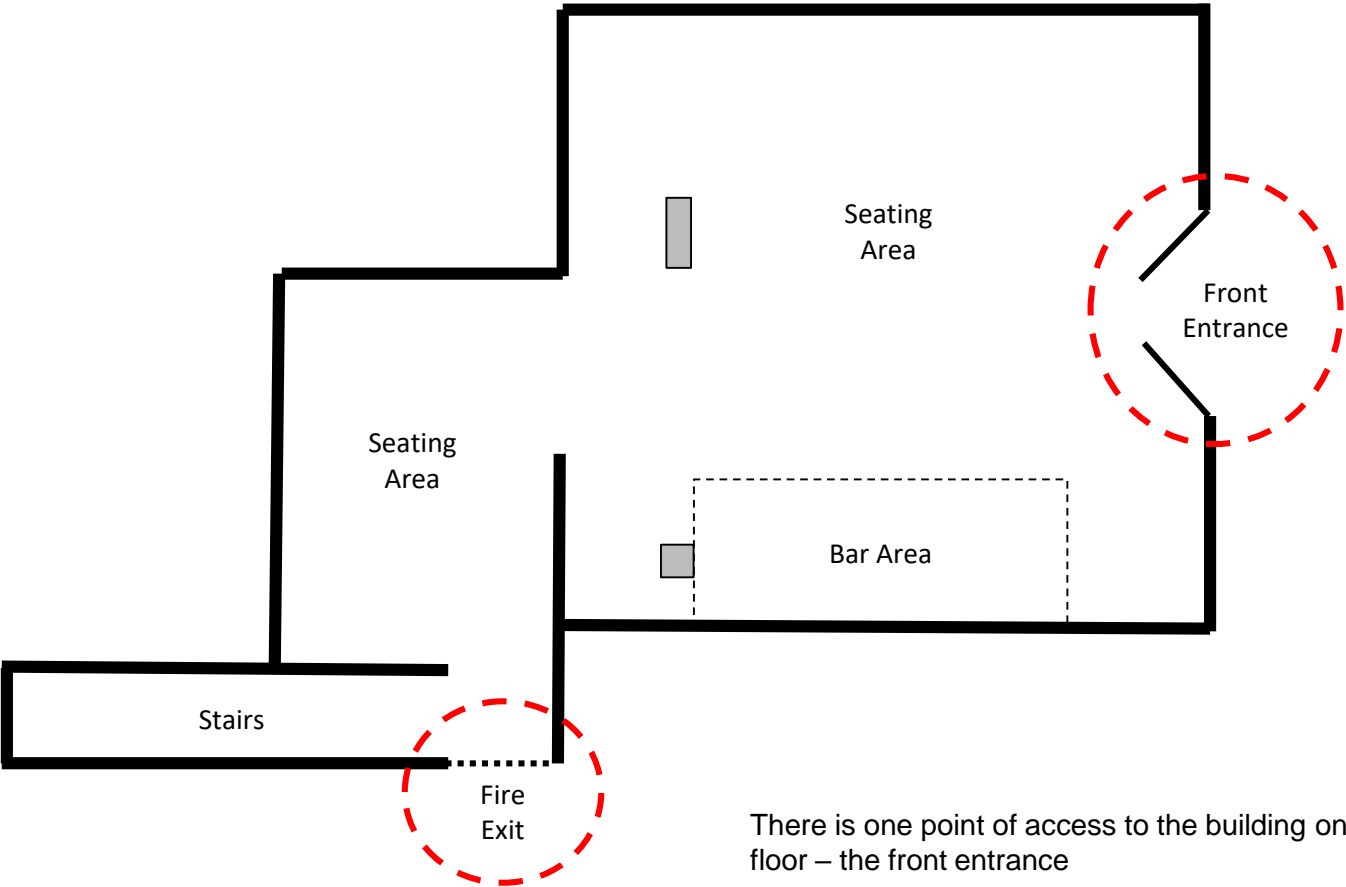
- NOTES**
- There are no raised or lowered areas of flooring
  - There are no steps or elevators other than the stairs leading to the basement
  - There are no other licensable activities other than those shown in the above plan
  - The size and shape of the outdoor area will be subject to discussion and approval by the relevant authority

BASEMENT



GROUND FLOOR

Page 65



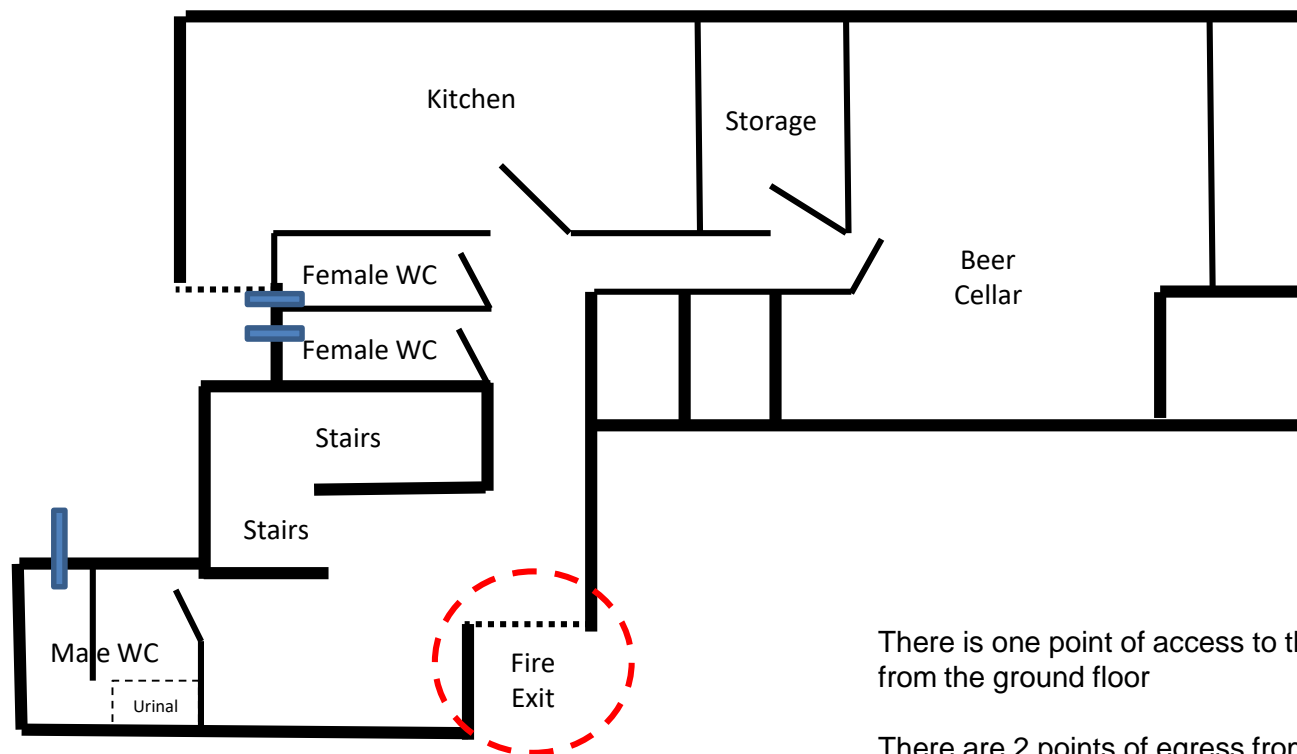
There is one point of access to the building on the ground floor – the front entrance

There are 2 points of egress from the building on the ground floor – the front entrance and a fire exit

# Points of Access to and Egress from the Building

31-32 High Street, Cardiff, CF10 1PU

## BASEMENT



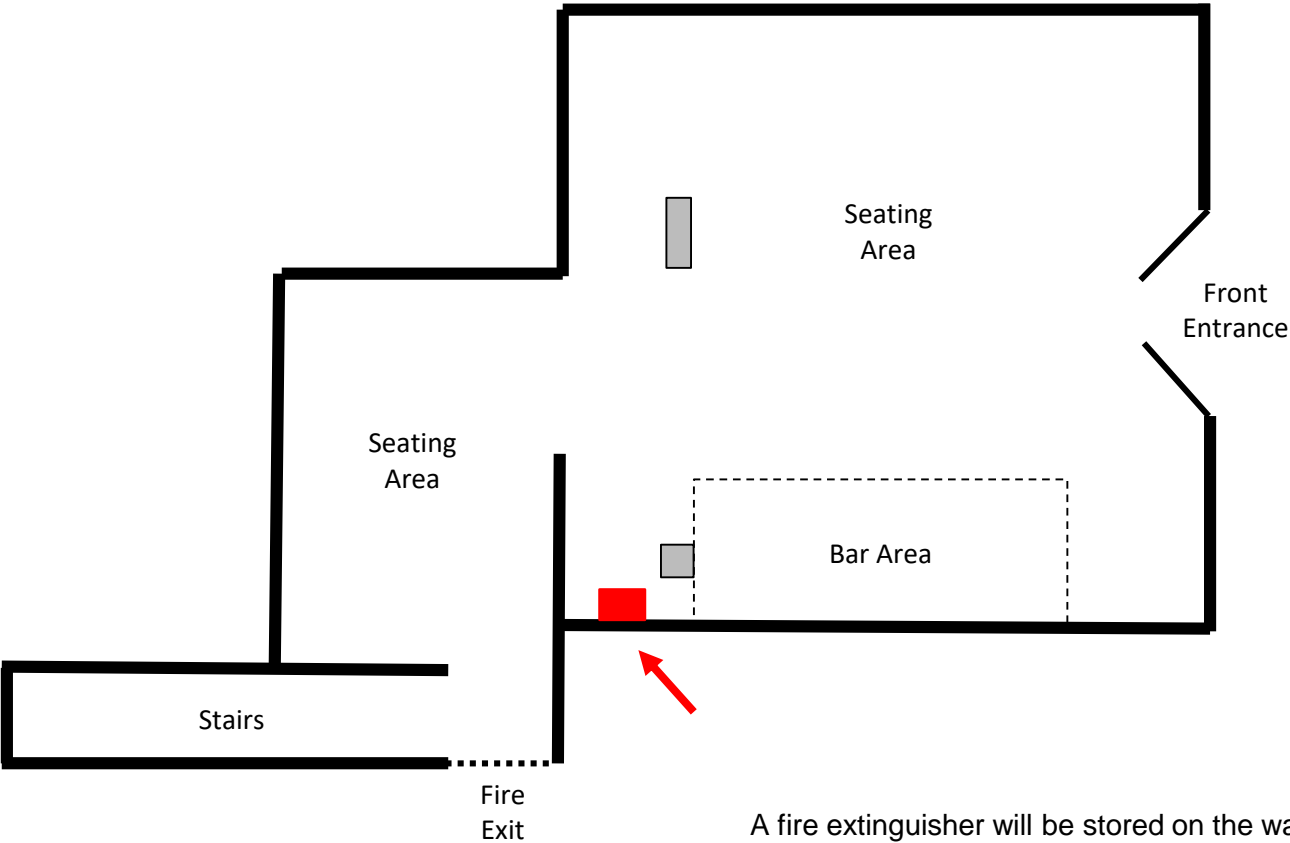
There is one point of access to the basement – the stairs leading from the ground floor

There are 2 points of egress from the basement – the stairs leading to the ground floor and a fire exit

Note that customers will only be permitted to access the basement to use the WC. Customers will not be permitted to access the kitchen, storage area or beer cellar. Customers will not be permitted to loiter in the basement.

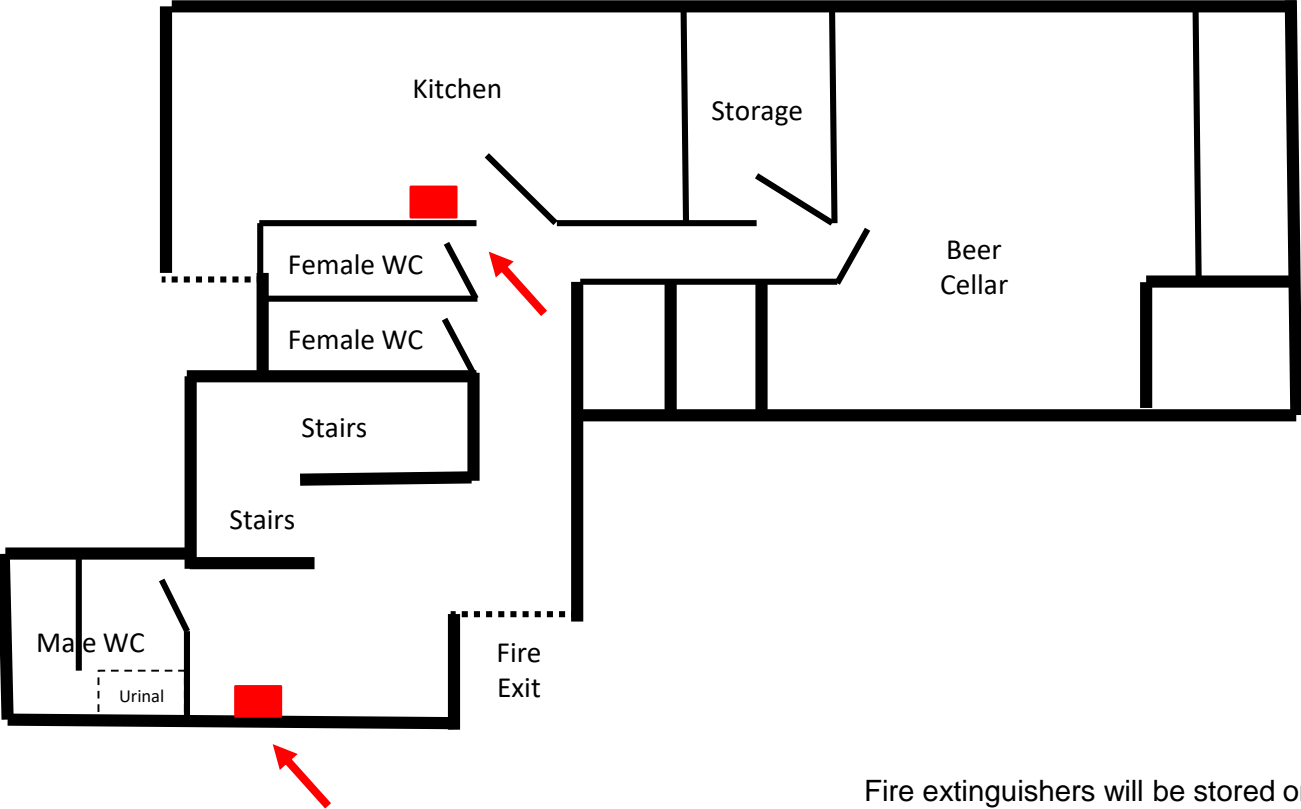
GROUND FLOOR

Page 67



A fire extinguisher will be stored on the wall as shown.

BASEMENT





# APPENDIX B

**Continued from previous page...**

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

We would like to open for extended hours as follows:

Christmas Eve - Opening hours 11:00 to 03:00 (next day)

New Years Eve - Opening hours 11:00 to 03:00 (next day)

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

We would like to open for extended hours as follows:

Christmas Eve - Opening hours 11:00 to 03:00 (next day)

New Years Eve - Opening hours 11:00 to 03:00 (next day)

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

We are a micro-brewery based in Cwmbran. We produce high quality multi-award-winning craft beers and real ales, which are available across the UK. We currently operate 2 licensed premises, both of which attract a target demographic that consists of older, more affluent people.

1. A micropub on Holton Road in Barry. This was previously a retail shop until last August when we successfully changed it to A3 use and obtained a premises licence. It was the first venue of its kind to open in the Vale of Glamorgan. Since opening the micropub has been very well received in the area, bringing high quality real ale and craft beer from across Wales. It tends to attract people of a higher age and income/wealth. It has received several awards and is operating profitably. To date there have been no instances of violence or drunken/disorderly behaviour at the venue, which is a testament to the way in which the venue has been run and the nature of the customers we attract.

2. A brewery tap room in Cwmbran. This venue is based at our brewery in Cwmbran. It opens on Friday and Saturday evenings only. It is similar to the micropub in that it too tends to attract people of a higher age and income/wealth, and to date there have been no instances of violence or drunken/disorderly behaviour at the venue, which is a testament to the way in which the venue has been run and the nature of the customers we attract.

31-32 High Street would be our third venue. We would seek to attract a similar customer base to those that come to our other venues, in order to contribute in a positive manner to the local economy of Cardiff and to maintain our excellent reputation for running high quality establishments. This will be achieved as follows:

Strong Food Offering - We plan to have a strong food offering through partnerships with successful local artisan food producers. We have already reached agreement with Barrio and Lewigi, a local business who produce Neapolitan style pizza, to come on board to provide food at the venue. We believe that the provision of high quality, artisan food, will complement our alcohol offering, and appeal to our target demographic (older, more affluent).

Premium Pricing - Alongside real ale and craft beer, we would offer local artisan spirits and craft cider. All alcoholic drinks will be sold at a premium price relative to many of the other licensed venues in central Cardiff. We believe that offering premium drinks at premium prices will give greater appeal to our target demographic (older, more affluent).

Opening Hours - Reduced opening hours (stop serving alcohol at 23:30 and closing at midnight) will deter younger

***Continued from previous page...***

drinkers, and offer greater appeal to our target demographic, and reduce the scope for excessive drinking by customers. Location – Our venue will be in the heart of the Castle Quarter, an area that is filled with high end establishments and food led venues, that attracts a similar target demographic to us. We feel that the location of the venue will help to attract our target demographic (older, more affluent).

The DPS will ensure that all staff are trained in their responsibilities with regard to the sale and supply of alcohol. Training records will be maintained for all members of staff and made available for inspection by any authorised officer at any reasonable time. This will include training of underage sales, drugs awareness and drunk and disorderly behaviour. Training records will be reviewed on a regular basis.

A minimum of 70% of the licensable area (excluding toilets and areas not accessible to customers) will be occupied with tables and chairs.

**b) The prevention of crime and disorder**

A CCTV system shall be installed. The system will be maintained and operated at all times the premises are open to the public, and shall cover all parts of the licensable areas to while the public have access (excluding toilets) and all outside areas and exits and entrances used by customers. Images shall be in high definition and shall be kept for a minimum of 31 days. The images shall be produced to a Police employee as soon as is reasonably practical upon request. There will be sufficient staff training to facilitate the above.

On major event days we will serve all alcohol in plastic/polycarbonate glasses

On major event days we will have an SIA accredited doorman from at least 4 hours before the start time of the major event.

An incident book shall be kept at the premises and maintained on site. It shall be made available on request to an authorised officer of the local authority or member of the Police. The register will record all crimes at the premises, complaints received of a licensing nature, any incidents of disorder, any refusal for the sale of alcohol and any visits by the emergency services.

We will stop serving alcohol from 23:30 allowing a 30 minute drink up time for our customers.

**c) Public safety**

We will make sure that escape routes and exits, including external exits, are maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified wherever possible.

**d) The prevention of public nuisance**

Prominent and clear notices displayed at points where clientele leave the building, instructing them to leave the premises and area quietly.

Recorded music will not be played in any outside area at all times on any day.

Customers using the area to the front of the premises will be sat at tables and chairs. Customers will not be permitted to take alcohol out of this area into the street.

There will be no off sales from the premises (with the exception of sales of products to be consumed in the designated outdoor area).

**e) The protection of children from harm**

The use of an accredited proof of age scheme (Challenge 25) including and especially the use of Photocard Driving Licences and Passports when patrons are purchasing alcohol.

Children will not be allowed into or to remain on the premises after 20:00.

No performance of striptease, lap dancing, entertainment or a sexual nature or other similar adult entertainment will be permitted on the premises.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

# APPENDIX C

**From:**  
**To:** [Jon.Marchant@south-wales.pnn.police.uk](mailto:Jon.Marchant@south-wales.pnn.police.uk)  
**Cc:** [Licensing \(Licensing Regulatory\) / Trwyddedu \(Rheoleiddio Trwyddedu\)](#)  
**Subject:** Re: BREW MONSTER LICENCE APPLICATION  
**Date:** 30 July 2019 17:18:24

---

Hi Jon

I acknowledge receipt of the Police representations and confirm that I am in agreement with all of the representations listed

Thanks

Glenn White  
Managing Director  
Brew Monster Ltd  
Tel: 07772 869856

On 30 Jul 2019, at 11:08 am, <[Jon.Marchant@south-wales.pnn.police.uk](mailto:Jon.Marchant@south-wales.pnn.police.uk)>  
<[Jon.Marchant@south-wales.pnn.police.uk](mailto:Jon.Marchant@south-wales.pnn.police.uk)> wrote:

Morning Glenn (Stephen White)

Please find attached police representation signed by the Chief Inspector Redrup' representative , the signed original is available should you require.

Kindly acknowledge receipt of the Police representations via email also please forward to Cardiff Licensing authority and myself confirming you are in agreement of the representations.

Regards Jon.

<image001.png>

**Jon Marchant** <image002.png>  
**Swyddog Trwyddedu / Licensing officer.**  
**Adran Drwyddedu / Licensing Department**

**Heddlu De Cymru / South Wales Police**  
**URS y Dwyrain / Eastern BCU**  
**Gorsaf yr Heddlu Bae Caerdydd / Cardiff Bay Police Station**  
**Stryd James / James Street**  
**Bae Caerdydd / Cardiff Bay**  
**CF10 5EW**

**☎: 02920 634 159 | Ext: 34207 | Mobile: 07584 771056**  
<image003.png><image004.png>

**Ydych chi angen siarad gyda'r heddlu ond nad oes angen ymateb brys arnoch? Ffoniwch 101... Gellir defnyddio'r rhif i roi gwybod am achos nad yw'n un brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.**

Mr Stephen White  
Brew Monster Bars (Cardiff) LTD.  
Unit C  
Avondale Business Park  
Cwmbran  
NP44 1XE



Police Licensing Department.  
Cardiff Bay Police station.  
James Street,  
Cardiff.  
CF10 5EW.

26 July 2019

Dear Sir

**APPLICATION FOR THE GRANT OF A PREMISES LICENCE UNDER THE  
LICENSING ACT 2003.**

**BREW MONSTER  
31-32 HIGH STREET CARDIFF CF10 1PU**

I, Chief Inspector J. REDRUP of the South Wales Police for the district of Cardiff, hereby give notice that an objection shall be made to the application for the grant of a premises licence for the above premises.

This objection is made under the licensing objectives of;

The prevention of crime and disorder,

Public safety.

The prevention of public nuisance.

The police will object under the Cardiff Council's Cumulative Impact Policy.

Should the committee be minded to grant this application South Wales Police ask that the below conditions be attached to the licence.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg.  
Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd  
gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English.  
Any correspondence received in Welsh will be answered in Welsh and corresponding  
in Welsh will not lead to a delay in responding.



## POLICE REPRESENTATION

1. A CCTV system shall be installed to an agreed standard as approved by South Wales Police and it shall be maintained and operated at all times when the premises are open to the public. The system will cover all areas of the premises where the public have access (excluding toilets) including all entrances and exits. The outside area will also be covered and coverage extended to the whole width of the street. The images will be kept for a minimum period of 31 days. The images will be produced to a police employee, in a readily playable format, immediately upon request when the premises are open to the public and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above. Signs will be prominently displayed, advising customers that CCTV is in operation at the premises.  
**The above proposed condition sets out exactly what is required of such a condition to the avoidance of doubt.**
2. On Major Event Days a minimum of two SIA (Security Industry Authority) registered door supervisors will be employed at the premises from either 4 p.m. that day but no less than four hours before the commencement of the event, whichever is earlier, until closure of the premises.  
**This is an amended condition of that which has been offered by the applicant.**
3. A minimum of two SIA registered door supervisors will be employed on duty on Friday, Saturday, any Sunday before a Bank Holiday, and New Year's Eve, from 21:00 hours until close, when open to the public beyond 00:00 hrs.  
**This condition is requested to assure public safety at the venue.**
4. When SIA registered door supervisors are employed at the premises they will utilise at least one body worn video device. Any such device will be capable of recording both audio recordings and visual images. The recordings will be kept for a minimum of 31 days and will be produced to a Police employee in a readily available format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.  
**This condition is requested to assure public safety at the venue.**
5. The Designated Premises Supervisor shall maintain a duty register of all persons engaged as door and security staff. This register must include the name and SIA number of the person employed, time and date of duty commenced/finished with a signed acknowledgment by that person. The register must include the company employed or through whom the services of that person are engaged. The register shall be kept so that it can be readily inspected by a police employee or authorised officer of the council. The register shall be kept for a period of three years.  
**This condition is requested to ensure accountability.**

6. An incident book, which shall be bound with sequential numbering, shall be kept at the premises and maintained on site for a period of twelve months. It shall be made available on request to a member of police staff, which will record the following:
  - a) All crimes reported to the venue
  - b) Any complaints received
  - c) Any incidents of disorder
  - d) Any refusal of the sale of alcohol
  - e) Any ejections
  - f) Any visit by a representative of a responsible authority or a member of the emergency services
  - g) Any failures of the CCTV system

**The above condition will allow the accurate documenting of incidents likely to arise at the premises.**

7. At all times when the premises are open to the public the premises shall operate a radio system which is monitored by South Wales Police.
8. Signs will be prominently displayed at exits, requesting that patrons leave the premise and surrounding area in a quiet orderly fashion.

**This is an amended condition of that which has been offered by the applicant.**

9. There will be no off sales from the premises, with the exception of sales of alcohol to be consumed in the designated outdoor area as per plan reference SW 001 29<sup>th</sup> July 2019.
10. No performances of striptease, lap dancing, entertainment of a sexual nature or other similar entertainment will be permitted on the premises.

**This is an amended condition has been offered by the applicant.**

11. Persons under 16 must not remain on the premises after 20:00 hours unless accompanied by a responsible adult.

**This condition has been requested to protect children from harm.**

12. The external area must be clearly delineated so that no doubt exists as to which establishment the area belongs.

Additional evidence to support the notice of the objection will be presented at any subsequent Licensing Committee hearing. This evidence may be expanded on verbally, written, statistical or CCTV evidence.

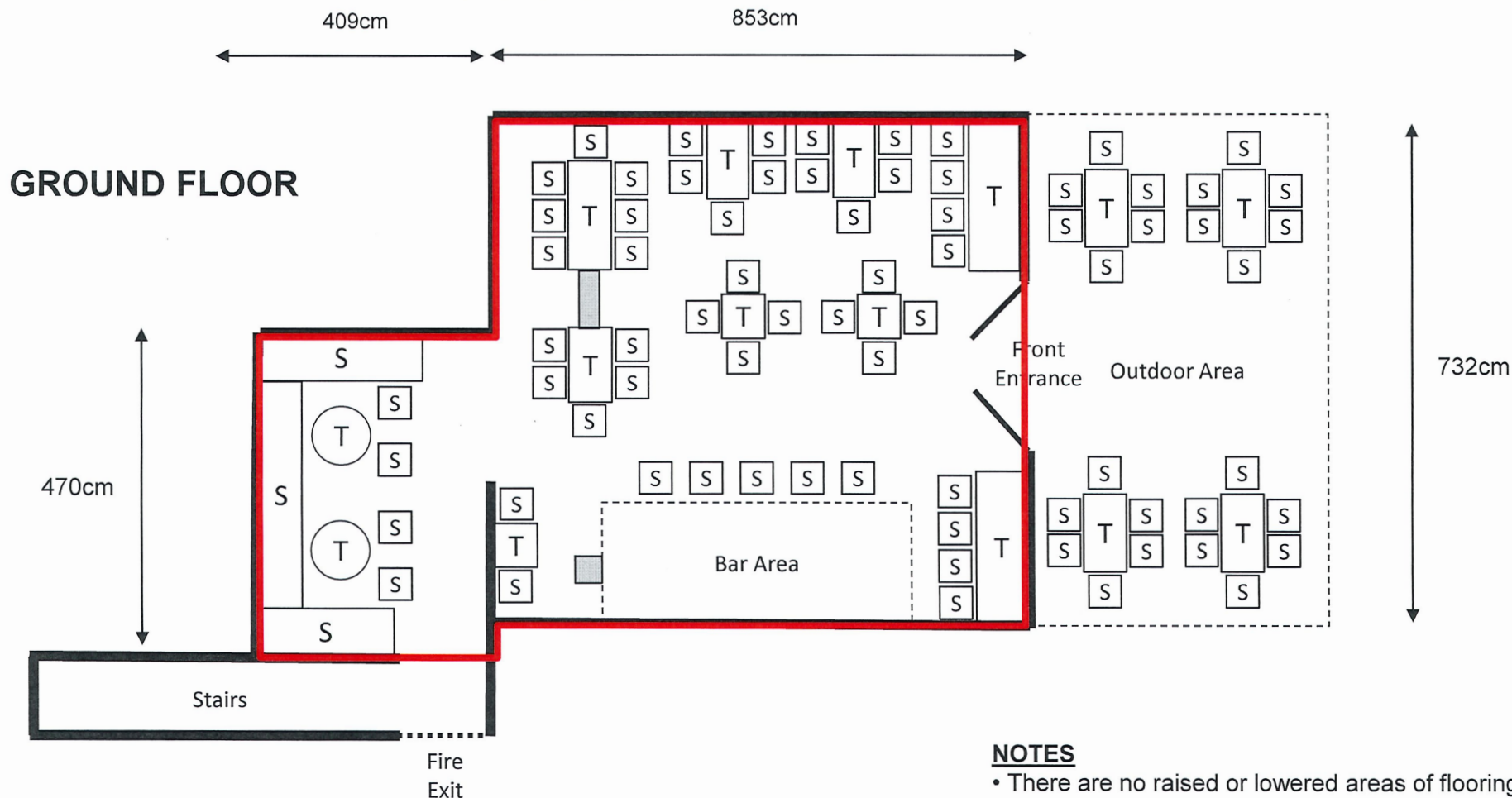
Should you have any queries regarding the above objection, please contact Licensing Officer 759 Jon Marchant at the Cardiff Bay Police Station 02920 527207 / 07584771056.

Yours Faithfully

PP  012762

Jason Redrup  
Chief Inspector





**KEY**

T = Table  
S = Seating  
■ = Pillar

□ = Licensable area

**NOTES**

- There are no raised or lowered areas of flooring
- There are no steps or elevators other than the stairs leading to the basement
- There are no other licensable activities other than those shown in the above plan
- The size and shape of the outdoor area will be subject to discussion and approval by the relevant authority

# APPENDIX D

**From:** [Morgan, Rhys](#)  
**To:** [Evans, Kirsty](#)  
**Cc:** [Barker, Kirstie](#)  
**Subject:** RE: Licensing Act 2003 - 31-32 High Street - New Premises Licence Application  
**Date:** 18 July 2019 17:25:30  
**Attachments:** [image001.png](#)  
[image002.jpg](#)

---

Hi Kirsty,

Please find representation below.

In regard to the above application to grant premises license, I wish to advise that the Licensing Authority of Cardiff Council will be objecting to the application.

A Cumulative impact Policy has been adopted for the City Centre area of Cardiff. The Licensing Authority has adopted the policy due to high levels of alcohol related crime and disorder, in the interests of public safety and the avoidance of nuisance.

The policy creates a presumption that new applications for Premises Licences will be refused unless the applicant can demonstrate the business will have no negative effect on any of the licensing objectives.

The premises detailed above falls within the boundary of the Cumulative Impact Zone and therefore an objection is submitted in respect to the following Licensing Objectives.

The prevention of crime and disorder.  
The prevention of public nuisance.

There has been some detail in the application and within the operating schedule for how the promotion of the licensing objectives will be undertaken along with the prevention of crime and disorder and Public Nuisance. However the premise currently still falls within the red classification under the statement of licensing policy and Consequently the Licensing Sub-Committee will need consider this application in line with Cardiff Councils Cumulative Impact Policy.

You will need to demonstrate to the Licensing Sub-Committee that there will be no negative cumulative impact on one or more of the licensing objectives if the Premises Licence were to be granted.

Kind regards

Rhys Morgan

**Rhys Morgan**

**Licensing Section / Adran Drwyddedu**

Shared Regulatory Services / Gwasanaethau Rheoliadol a Rennir

Bridgend, Cardiff and the Vale of Glamorgan

Pen-y-bont ar Ogwr, Caerdydd ar Bro Morgannwg

Telephone | Ffôn 02920 871123

SRS bilingual plus council logos



**Language Preference**

Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn sicrhau ein bod yn cyfathrebu â chi yn yr iaith o'ch dewis, boed yn Saesneg, yn Gymraeg neu'n ddwyieithog cyhyd â'n bod yn ymwybodol o'ch dewis. Cysylltwch

# APPENDIX E

**From:** Jones, Gillian P  
**To:** Brew Monster (Bars) Limited, 31-32 High Street, Cardiff City Centre  
**Date:** 10 July 2019 15:13:31  
**Attachments:** [image001.png](#)  
[697434\\_SRSEP031-CardiffCouncilRepresentationFormWORD\\_20190710143623.docx](#)

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**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

**Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddyliwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\***

Hello

Please find attached my representation submission form for Brew Monster (Bars) Limited, 31-32 High Street, Cardiff City Centre.

Please contact me to discuss it.

Kind regards

Mrs Gillian Jones

Neighbourhood Services Officer / Swyddog Gwasanaethau Cymdogaeth

Shared Regulatory Services / Gwasanaethau Rheoliadol a Rennir

Bridgend, Cardiff and the Vale of Glamorgan

Pen-y-bont ar Ogwr, Caerdydd a Bro Morgannwg

Phone | Ffôn: 02920871819

e-mail / e-bost: [Gillian.Jones@Cardiff.gov.uk](mailto:Gillian.Jones@Cardiff.gov.uk)

The Council welcomes correspondence in English and Welsh and we will ensure that we communicate with you in the language of your choice, whether that's English, Welsh or bilingual as long as you let us know which you prefer. Corresponding in Welsh will not lead to any delay. Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn sicrhau ein bod yn cyfathrebu â chi yn eich dewis iaith boed yn Gymraeg, yn Saesneg neu'n ddwyieithog dim ond i chi roi gwybod i ni pa un sydd well gennych. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi.



## Representation Submission Form

Licensing Act 2003 - Representation in respect of Premises Licence Applications

### Details of person or body making representation

Your Name:	Gillian Jones
Your Address:	City of Cardiff Council, City Hall, Cathays Park, Cardiff CF10 3ND
Phone Number:	03001236696
E-mail:	gpjones@valeofglamorgan.gov.uk

### Details of premises representation is about

Name and Address of Premises:	Brew Monster (Bars) Limited, 31-32 High Street, CF10 1PU
Application Number: (if known)	697434.

Please tick one or more of the licensing objectives that your representation relates to:

Prevention of crime and disorder	<input type="checkbox"/>
Public Safety	<input type="checkbox"/>
Prevention of public nuisance	<input type="checkbox"/> Yes
Protection of children from harm	<input type="checkbox"/>

**Please summarise your concerns about this application:**

I wish to object to this application, I have concern regarding the application on the grounds of the prevention of public nuisance, especially from loud amplified music and regulated entertainment at the venue if the bar is allowed to open later than the existing shop premises is open. There are 3 flats above 29-31 High Street. At the moment this ground floor premises is a shop selling Welsh gifts which closes at normal shop opening times, notably 18:30 and not at 00:00.

**Please give further details of why you believe this application will have an adverse effect on the licensing objectives:**

I write in relation to the licensing objective, the prevention of public nuisance, I believe that the new premises will disturb the occupiers of nearby residential properties by playing loud music and shouting. In particular as it proposes an outside seating area that will be available for patrons to use until 23:00.

I have contacted the Local Planning Authority and they have informed me that there is no record of any of the conditions attached to planning permission 17/02625/MNR being discharged, nor are there currently any pending applications to discharge any of those conditions. Therefore, condition 5 of that planning application regarding sound insulation works scheme between the ground floor and the first floor is outstanding. I am keen for the new owners to carry out the following:

- (1) Investigate the sound insulation properties between the commercial and the residential units.

**The authority deals with all representations received in an open and transparent manner. By law the authority must provide the details of any representation to the applicant. The authority will also provide full details to the Licensing Committee to ensure that members have the full information when determining any application at a**

hearing. Details of any hearing must be made publically available and will be available on the Council website.  
By submitting this form you are giving permission for the authority to make the information supplied publically available.

Return your completed form to:

By Post:

Licensing Section, City of Cardiff Council, Room 203 City Hall, Cardiff CF10 3ND

By E-mail:

[licensing@cardiff.gov.uk](mailto:licensing@cardiff.gov.uk)